

# MINUTES – SEMINOLE HIGH SCHOOL BAND PARENT ASSOCIATION BOARD MEETING

January 12, 2010

ATTENDING:	P.L. Malcolm	Band Director
	Andrea Newhouse	Band Director
	Cherie Heckford	President
	Scott Smith	Vice President
	Michele Wawoe	Treasurer – Student Accounts
	Kiera Guarino	Treasurer – Accounts Receivable
	David Darby	Secretary
	Kathy Galvin	London Trip Committee Chair
	Kevin Fletcher	Web Master
	Penny Fletcher	Photo / Video Chair
	Elizabeth Darcy	9 <sup>th</sup> Grade Rep.
	Joe Darcy	
	Gary Vogel	Alumni Representative

Cherie Heckford opened the meeting at 6:30 p.m.

## Directors Comments by Andrea Newhouse and P.L. Malcolm:

P.L. Malcolm stated that it is a little overwhelming now that school has resumed. There is a lot that has to be done.

Mr. Malcolm and Ms. Newhouse provided a calendar for the next nine weeks. Kevin Fletcher will be provided with a more current version so that he can update the website.

All-state in Tampa is completed

The students really seemed to enjoy the conductors this year.

There will be a London Trip meeting on January 14<sup>th</sup>.

Meeting times:

6:30PM – for Sanford and Millennium students

7:00PM – for SHS band students

The route has changed for the Martin Luther King Jr. parade this year.

The parade will begin at SunTrust and end at Fort Melon Park.

9AM – Report time

10AM – Parade Step-off

Attire: Polo shirts, blue jeans, dinkles, and black socks

Return back to the clock after the parade.

Exams begin on Friday (Jan. 15th).

Students have half-days on Tuesday, Wednesday, and Thursday (19<sup>th</sup> – 21<sup>st</sup>) of the following week.

Seminole All-County

Thursday 6-9PM – Rehearsal

Friday (All day) Kathy Galvin will be the bands substitute teacher

February 4<sup>th</sup> – FBA HS Jazz Festival @ Lyman High School

February 5<sup>th</sup> and 6<sup>th</sup> – FBA HS Solo/Ensemble @ Deltona Middle School

February 9<sup>th</sup>, Tuesday 6 - 8:30PM– Rehearsals for Concert and Wind Ensemble

February 9<sup>th</sup>, Tuesday 6:30PM – SHS Band Parent Association Meeting

(Due to conflicting schedule with Concert/Wind Ensemble rehearsal SHS BPA meeting will be moved to the orchestra room). P.L. Malcolm or Andrea Newhouse will participate in the BPA meeting if available.)

“The Japanese are Coming”, reported P.L. Malcolm. We are pleased to be hosting the Japanese Band again.

December meeting minutes:

Michele Wawoe motioned to accept the December meeting minutes. Scott Smith seconded the motion, and all agreed.

Photo report: (Penny Fletcher)

Photos sales were down due to the holidays but we did receive a few orders. We are hoping that we can sell more at our next function where we can show the photos on the computer and promote it before the function.

### Photo Sales Breakdown

5	8x10 picture only	\$6.00	30.00
	8x10 picture in frame	\$9.00	.00
17	5x7 picture only	\$3.00	51.00
	5x7 picture in frame	\$5.00	.00
	Donation	\$0.00	0.00
	Postage	\$0.00	0.00

**Total income**

**\$81.00**

Profit to BPA is **\$42.50**.

Money owed to Dave Brendle for the printing is **\$42.50**.

Web report: (Kevin Fletcher)

Not much to report this month... I got the "London Page" up and it's had about 108 visits.

<<...>>

Kevin Fletcher

Kevin sent out an email to the band board and attached were the web site statistics for that past 30 days...

Financial report: (Marcie Jones, Kiera Guarino, and Michele Wawoe)

Marcy Jones was absent from the meeting. However, she sent five reports to the band board via email.

Marcie's email comments are listed below:

"I have completed the month end and year to date reports as promised. Attached are all of the reports I believe that you will need. The long report will be the Detailed P & L. I thought this would be of use as we look upon budget planning for the next school year and any other questions you may have as I will not be there..."

Michele Wawoe stated that (19) students have outstanding dues of some kind. Two seniors have been handed over to collections. Seven students have been provide with scholarships.

David Darby motioned to accept the financial report. Michele Wawoe seconded the motion and all agreed.

Fundraising report:

Window decals are available for those who want them.

Journey Thru Jazz ads:  
\$15 – Business card size  
\$25 – One page size  
\$50 – Two page size

Enjoy the City coupon booklets: 2 week fundraiser  
Orlando magazine \$20/ea. (\$10.00 goes to students trip fund)  
1/31/2010 – fundraiser ends

David Darby offered to call Mary Trego and offer help with end of year Spirit Wear inventory. It was stated that David should follow through and offer assistance with the year end inventory.

Umbrella fundraiser:

It was agreed that umbrellas sales would make good fundraising project. They are not perishable and it is believed that there will be a big demand for them.

The company selling the umbrellas has offered to allow us to mix the order of large and small umbrellas and still receive the 500 quantity price break. (e.g. 300 Lg. / 200Sm. Etc.) After being informed that the BPA would not have funds until next school year (September 2010), the company agreed that we could pay \$1.00 / umbrella now and the remainder next September.

After a much discussion, Scott Smith motioned to purchase 300 large umbrellas and 200 small umbrellas. The understanding is that the large umbrellas will cost \$9.00/ea. and the small will cost \$7.00/ea. Penny Fletcher seconded the motion, and all agreed.

Band Banquet:

Date: 5/28/2010

The tentative date is 5/28 for the band banquet. May 28<sup>th</sup> is the Friday before Memorial Day.

Location: Sanford Civic Center (tentative) [asking \$1,200.00]

Penny Fletcher is checking on a Crestview Baptist's church hall. If the church is not available, then the band will revert back to the Sanford Civic Center or another more reasonable venue.

Food:

Giovanni's is the choice for the caterer.

Size:

The banquet hall needs to be large enough to accommodate 300 people.

### Journey Thru Jazz:

- Date: 2/16/2010
- Location: SHS auditorium (date is secured)
- Music: The music has been selected
- Robert Wawoe will handle the personnel
  
- Geo Vogle has been requested to help. He was requested by Robert Wawoe.
  
- Scott is planning to utilize his students to work the event.
  
- A graphic design, to be used to promote the event, was presented to the board as a first draft. Michele Wawoe stated that one additional musical instrument and an addition musician need to be added to complete the design.
  
- Jerry is communicating with Mr. Smith about setting up the audio/video.
- Robert Wawoe will provide a person to handle the sound at the concert.
- 6:45PM – Middle school students will perform Pre-Show music.
- Michele Wawoe will send out an email to all Jazz Band students about the specifics of placing student ads.

### London Trip fundraisers:

UCF – BPA will man the concession stands going forward. We are no longer walking the stands.

#### Mall Final Report:

The mall fundraiser was a good experience for the students. It was an opportunity to give back to the community during the holidays. It was also a good commercial for the band. The SHS band gained some exposure within the Sanford area. It is important for our community to know what we are doing. A few leads for donations were acquired from this event. It did not produce a great deal of money, but was definitely worthwhile.

#### Cookbooks:

Made a payment of \$4,979.93

Final payment is due on February 28<sup>th</sup>, 2010.

Kathy Galvin is planning to kick-off a contest to see who can sell the most cookbooks. The person who sells the most cookbooks will get to choose between receiving \$50.00 cash or \$50.00 towards their trip account.

2010-2011 Board – nominees/nominating committee:

A committee was formed that included Cherie Heckford, Kiera Guarino, and David Darby. Further communication will follow.

All County Band:

It was recognized that some hospitality funding will be required for the All-County event. Scott motioned to allocate \$200.00 towards hospitality for the event. David Darby seconded the motion and all were in agreement.

Japanese Band Tour:

P.L. Malcolm requested that two or three people volunteer to organize the logistics of providing for the Japanese students.

50 – 60 students will be coming to visit us from Japan.

Mark is finding out if they would like to play on Friday or Saturday night.

They are planning on spending two days at Seminole HS.

Scott Smith motioned to adjourn the meeting. Elizabeth Darcy seconded and all agreed.