



Date/Location: Tuesday November 5, 2013 6:30 pm – American Legion Post 53, Sanford

Attendees:

Executive Board:

- ✓ President, Mike Johansmeyer
- ✓ 1st VP, Jen Polk
- ✓ 2nd VP, Bart Cole
- ✓ Accounts Payable, Jill McAuley
- ✓ Accounts Receivable, Chris Proudfoot
- ✓ Student Accounts, Nicole Anderson
- ✓ Secretary, Susan Sleboda

Committee Chairs:

- Chaperone Coordinator, Matt Polk
- Uniforms, Anita Malcolm
- ✓ Fundraising, Dawne Hube/Heidi Solomon
- ✓ Photo/Video, Randy Seaman
- Events, Jeremy Johnson
- Equipment, Brian McAuley

BPA Board:

- ✓ Director, PL Malcolm
- ✓ Director, Andrea Newhouse
- ✓ Past President, Shelly Coker
- 9th grade rep, Don Kratt
- ✓ 10th grade rep, Tammy Easley
- ✓ 11th grade rep, Heidi Solomon
- ✓ 12th grade rep, Dawne Hube
- ✓ 12th grade rep, Deb Seaman
- ✓ Alumni Rep, Dave Darby

Working Groups:

- Website, Judy McFarland
- Website, Don Kratt
- Continuity Wear, Tammy Cole
- ✓ Hawaii Trip Coordinator, Sallie Clark
- Student Communications, Taylor Williams
- Band Captain Kadin DeLaBarerra
- Quarter Days, Linda DeJesus
- ✓ Quarter Days, Robyn Kranz,
- Golf tournament, Tom Kaldor
- ✓ Alumni, Dave Darby
- ✓ Additional Attendees:
 - ✓ Janice Pritchard
 - ✓ Patrick Austin
 - ✓ Julie Stevens

AGENDA

Call to Order: The meeting was called to order by Mike J at 6:36 PM

Welcome and Introductions: Mike reviewed minutes from October meeting. Motion to approve by Jill. Motion Seconded by Chris P.

Guest: Patrick Austin came in to speak with the board to provide us with some fundraising opportunities.

- 1) Auto Nation on SR 46 in the Lake Forest area will provide a fundraising opportunity. Test Drive their newest vehicles. They will bring the vehicles to the highschool for the event. Auto Nation pays BPA \$20 for each test drive – up to \$300. (Not sure if this is the exact amount but we can get that info from the contact person at Auto Nation.) It can also be done at the dealership. This has been done by other local schools to raise money. The contact person for this fundraising opportunity would be: Alex Acosta @ 407-416-6542.
- 2) Musical Note key rings, tie pins, cuff links, lapel pins, etc. The contact person for this fundraiser is Chris Leone @ 407-929-1173. The Board seemed interested in this fundraiser. The musical items seem to be very reasonably priced and a good profit could be raised by the BPA.
- 3) Patrick Austin heard that BPA is looking into a 5K. He wanted to let us know that his 5K is scheduled for May 9th so that there would not be a conflict with the dates. He recommended that 5K held on campus is the least expensive alternative available.

Director's Report: PL Malcolm, Andrea Newhouse

Past: Mr. Malcolm and Ms. Newhouse were very pleased with the performance and success of the students at the Seminole County Band Festival and at MPA's in Deland. The students worked hard and they saw them improve each and every day.

Present: This week is the final football game performance. It is an away game in Oviedo. Friday students will stay after school. Students will be given pizza and there will be Senior speeches. They will also practice for the Epcot parade. They will have a recording session of show music. Mr. Malcolm will make that available so Don can post it to the website. (No practice on Thursday.) It will be a pre-game show at Oviedo. Leave SHS by 5:45. Perform approx 7 pm.

When we return, remove equipment except for the sousaphones and drum line equipment so the truck is ready for Epcot the next morning. Students will wear their uniforms home on Friday night.

FUTURE: EPCOT PERFORMANCE – SATURDAY. Students will come to school on Sat morning at 7:30 AM wearing their uniforms. They will pack a hangar, a change of clothes and their sneakers in their cinch bags. Busses leave at 8 AM. Arrive behind Italy/America to remove instruments and practice. 10:30 get back on bus and drive behind England. Quietly get off bus and get lined up. Parade begins at 11 am. Parents are not allowed to follow behind the band. They must stay in one location. The best view is in the Canada area. That is also where the parade ends. Parent volunteers will be escorted behind Canada to help students load onto bus.

Students change in Italy. Load up box trucks. Need garbage bags for cinch bags (students will hang up their uniforms on their hangars, put their hat and dinkles in the cinch bags) to leave on the box trucks. Disney will lead box trucks out of the area and busses will travel to the main Epcot parking lot. Parents and students will enter back into the Epcot park near Italy/America. Students must stay together in groups of 3. Volunteers and students will have the entire day to enjoy the park. We will meet at 7 PM in the area between the Exit and the Epcot ball. We will travel home and arrive around 8:15 PM.

GUEST: Mr. Malcolm introduced Bo – our contact person for the American Legion Post 53. He is a 1966 grad of SHS and was a member of the Pride of the Tribe. He took us on a tour of the facility as well as the BBQ area where the fundraiser will be held in December towards the end of the BPA meeting.

Mr. Malcolm discussed the Epcot and Hawaii trip. Said students must be in “good standing” with their band dues payments to go on these trips. The Treasurers will provide Mr. Malcolm with the complete list so he can follow up with the families who are not up to date with their payment of dues. The BPA is currently showing \$14,000 to \$15,000 of unpaid band dues.

VETERANS DAY CONCERT: - Next Tuesday 11.12.13 will be the Veterans Day concert. Starts at 7 PM. Hawaii kickoff meeting will be held at 6:30 that night in the KWC auditorium.

CHRISTMAS PARADE – Saturday Dec 14th. Students arrive at 6 pm.

2014 REMINDERS: The BPA and Band program will be very busy in the late winter, spring of 2014. Many volunteers will be needed. SHS will be HOSTING the state level solo and ensemble from March 20-22nd – which falls during Spring Break. This could be a chance for the BPA to make quite a bit of money for the program. The Japan students will be returning (approx 20-30 students). And there is the Stetson Invitational in the Spring.

General Business:

Committee Reports:

- Chaperone Coordinator – Not present. But Mike discussed that there were many people interested in volunteering for Epcot. Those spots were given to volunteers based on priority. If anyone has any questions or concerns about this they are to speak to Mike J directly.
- Uniforms - Anita Malcolm not present. She has been working with Jen P and the uniforms have been ordered. Everything is on track.
- Fundraising (Dawne Hube, Heidi Solomon) – Dawne discussed the Christmas tree fundraiser. Orders are slowing coming in but she expects it to pick up considerably during the last week of sales. She has stated and will continue to put updates on Facebook for the students. The order forms also went out to SHS staff.
- Quarter Days (Robin Kranz) – They are currently all booked for the month of November. She is working on getting more dates. Slots fill up fast.
- Photo/Video (Randy Seaman) – Band portraits have been uploaded to view and order. Randy and his team did a great job. The forms are available on the website and a link on Facebook. Senior Pics came out wonderful.
- Events (Jeremy Johnson) – Not present but Mike discussed that Senior Night was a big success.

- Band “Bandquet” – Sallie Clark is coordinating this event. The date is May 16th and it will be held at the Lake Mary Marriott. It is a Friday night. It is less expensive and they are offering a choice between chicken and steak. Alcohol can be provided by us at our own expense. **Sallie will check to see if there can be a vegetarian option.
- Equipment (Brian McAuley) – Not present. Mike said it is going well. Group of guys work very well together. They still need to repair the uniform rack.

Miscellaneous Reports:

- Website (Don Kratt, Judy McFarland) – Not present. Mike mentioned that Don will be working on enhancements for the site to make mobile device use better. The secure part of the site is up and running. The directors are very pleased and are already seeing good results from it.
- Continuity/Spirit Wear (Tammy Cole) Not present. Bart stated that polo shirt orders are still OPEN.
- Newsletter update (Susan Sleboda, Sarah Stacey) Susan has spoken with Sarah. Article on Ms. Newhouse is complete. Sarah is waiting for final article edits from Mr. Malcolm. Once we have the edited articles Sarah and Susan will work together to get these articles published in the SHS Newspaper, the band website and on FaceBook.
- The articles may be edited to smaller sizes depending on the location of publication. Mr. Malcolm would like to see the articles before they are published. Sarah will work with Susan and Taylor Williams to try to get the student newsletter off the ground this school year. Mr. Malcolm will follow up with Taylor to be sure she is working with the communications committee on articles and sending them to Susan/Sarah for review.
- Hawaii Trip (Sallie Clark) – University of Hawaii has agreed to let us rent larger instruments so we will save some money on traveling costs. The kickoff meeting is scheduled for Tuesday at 6:30 PM. E-blast and notification on website and Face book will be done before the end of this week. Sallie is working with the Executive board to create and edit a trip contract.
- Fundraiser – BBQ –
 - To be held on December 7th at American Legion Post 53. Cost to band is \$3.50. We will sell tickets for between \$8 - \$10 per person. The meal includes: BBQ chicken, BB pork, beans, slaw, canned drinks, iced tea and water. *Not sure if there can be a vegetarian option. Dawne mentioned possibly offering veggie burgers.
 - A portion of the sales will go to the students into their student account. The remainder will go to the slush fund for the Hawaii trip.
 - Bart will work with Sallie and Chris P. to create and print up BBQ fundraiser tickets that are numbered to more easily keep track of the sales by each student.
 - There is a chef on site. Cost is free. We will need volunteers to serve food. We will also have a bake sale and a donation jar at the door. Sallie is also looking into a garage sale opportunity.
- Seminole Town Center Mall Christmas Caroling/musical fundraiser – open to students. Mr. Malcolm will choose the students for this event since they must be able to play in a duet and they must be able to play proficiently, only certain instruments and music are allowed by the mall contract. The dates and times will be made available at a later date.

- Student Communications (Taylor Williams) – Mr. Malcolm will speak with Taylor about keeping up with communications to students using facebook and instagram. She will also keep open lines of communication with Susan about newsletter.

New Business: 5K update by Nicole. They are looking at options and information. Checking into using the local walking trails, Sylvan Park, onsite at school or downtown Sanford. There is a large cost associated with holding it off site – possibly \$5K-\$6K minimum out of pocket. Could fail and the band would lose all that money. They will continue to do research and provide us with more information.

Treasurer's report: Jill McAuley – The balance as of 10/31/13: Trip account: \$18,537.63 and BPA account: \$51,379.36. There is still \$14,000 to \$15,000 outstanding in band dues. The treasurers are working hard to receive this money. Directors are working with them and the students to try to bring them current.

Next Meeting Date and Location: No meeting scheduled for December. Next BPA meeting scheduled for January 14th @ 6:30 PM in the Band Room.

Adjournment: By Mike J at 8:09 PM

Executive Board met in an ad-hoc meeting with both Directors regarding fundraising and contracts surrounding the Hawaii trip. The first priority was to ensure the Board and committees were working within their scope and authority in regards to the Hawaii parent agreement. The draft was reviewed and several changes made. Mr. Malcolm advised he would pass through Seminole High School admin and was not concerned there would be any policy violations. Mike advised it would be good to have a generic contract approved through legal for future trips and activities to ensure all necessary requirements are met, especially requirements and penalties to payment schedules.

Mike discussed the importance to keep the band as one band and not separate activities based on Hawaii or other band activities. Quarterdays were discussed as well as the BBQ. All agreed it was important to have a unified front from leadership.