



SHS BPA BOARD MINUTES – August 12, 2014

Call to Order: The meeting was called to order by President Jen Polk at 6:37 pm.

Director's Report: PL Malcolm, Andrea Newhouse

- A new calendar has been posted and was handed out to the board. Band Camp was intense, productive. Great job by the student leadership as well as the BPA volunteers. Students learned 16 charts in 3 days and made the Directors very proud. This year will be a space theme. First game will be next Friday August 22nd - The Kickoff Classic at 7:30 pm. Students will not be in uniform. They will be wearing jeans and either their polo or black t-shirt. Will be announced to the students. First regular game will be vs. Lake Howell and it is an away game. Directors have decided that the band will not travel to the game at Manatee on September 5th. It is a three hour drive. Instead the students will hold their annual Skit Night. No parents allowed.
- The FSU Band trip is on the calendar with a question mark because we are on a waiting list. Very difficult to get tickets. There are only 12 slots available for Seniors.
- Glamour Shots will be done early this year. Students will sign up and pay at the time of photos instead of all students getting photos taken. A full band photo and sectional photos will be taken as well as photos of seniors. Any other students would need to make an appointment to get their photo taken.

General Business: Jen Polk

- Minutes from the June 2014 board meeting were emailed and available on the BPA website for review. No corrections were submitted, therefore the June 2014 Minutes are approved.

Treasurer's report: Jill McAuley – The BPA Account has \$70,711.71, The Trip Account has \$169,045.29. Spirit Wear and Locks brought in a \$2,000 profit. Snow cones brought in \$635.00 and Quarter Days has brought in \$868 for the band program since the beginning of the new school year. Jill handed out the proposed budget for 2014/2015. Asked board members to review it and get back to her with suggestions. The proposed budget will be reviewed and approved at the next board meeting.

Committee Reports:

- Chaperones/volunteers (Tom Kaldor)

Attendees::

- President, Jen Polk
- VP Finance, Don Kratt
- VP Events, Bob O'Brien
- Accts. Payable, Jill McAuley
- Accts. Receivable, Chris Proudfoot
- Student Accounts, Dawne Hube
- Secretary, Susan Sleboda
- Director, PL Malcolm
- Director, Andrea Newhouse
- Chaperones, Tom Kaldor
- Fundraising, Robin Kranz
- Events, Matt Polk
- Uniforms, Anita Malcolm
- Media, Jill Alvarez
- Equipment, Brian McAuley
- Website, Don Kratt
- Band Camp, Heidi Solomon
- Continuity, Nicole Anderson
- Hawaii Trip, Sallie Clark
- Quarter Days, Lee Katker
- Student Comm. Staff, Darcy Kranz
- Julie Stevens

- a. Dividends website is now open and available for adults who want to sign up to be Dividends for the Band program. Parents going on the Hawaii trip will also need to get finger printed. The cost is approximately \$52 and it is good for 5 years. We will need to get a message to all the chaperones about getting this done asap.
 - b. There was discussion about creating a chart for the visiting band each week that will contain a welcome letter and detail where they can get concessions, etc. Discussed also including information for the other team regarding where their photographers could go to videotape and photograph when their band is on the field for their half time show.
 - c. There was discussion about someone trying to get a pressure washer and clean the bleachers for the visiting band.
 - d. There will be a Dividend meeting in the Band Room on Wed Aug 13th at 6:30 pm.
- Fundraising (Robin Krantz)
 - a. We will need a chairperson for the Chick Fil A tent. Robin will get information to Susan to send out an eblast.
 - b. Trivia – Post 53. Possibly looking at planning a Trivia fundraiser at the Post. No details yet.
 - c. Golf Tournament Report (Jill McAuley) – Tournament is scheduled for Saturday October 11th. The Committee needs about six more volunteers. Jill and Matt will make arrangements to go visit the students in class to pump them up about the fundraising opportunities if the students start getting foursomes to sign up. That money could be used towards Hawaii trip or Band Dues.
 - Events (Matt Polk) – First upcoming event is Middle School Night – September 20th and Senior Night – October 17th.
 - Equipment (Brian McAuley) – He has 8 volunteers. The trucks are reserved for all games. Equipment is in pretty good shape. Will probably need at least one more green pull cart. Students have been riding them as wagons and it is destroying them. Chris Proudfoot was able to arrange for the Band to have FREE ICE for the year! The fence has been removed in the basketball area where the BPA currently sets up the student area during 3rd period of football games. The equipment staff will need to figure out how to set up a rope line of some sort to keep the students in and the parents out.
 - Media Specialist (Jill Alvarez) – Will be scheduling individual photos. Seniors get a free 5x7 of their Glamour Shot at the end of the year. Other students will need to schedule their own photos and pay individually. There will be sectional photos and a full band photo that will be taken. Jill has a small group of volunteer photographers and she is planning on holding a meeting soon to organize them for games, etc.
 - Uniforms (Anita Malcolm) – all the hemming is done. Two Drum major jackets are still needed. Buttons will need to be ordered. She has a few zippers left to finish. We will need to order 2 or 3 plume boxes because they are in bad shape. They ran out of medium size hats but were able to make do by asking girls to braid their hair to make the hat fit better.
 - Continuity Report (Nicole Anderson) – Cinch bags are done and can be picked up. There was agreement that the BPA shirt will be the same tshirt as the student shirt.
 - Hawaii Trip (Sallie Clark) – There are 118 students going on the trip. 21 chaperones and 2 Directors. There are 9 flight only. Approx 150 total attending the trip. Eblast will go out with any updated information from

Sallie as well as a reminder about payments. Students will need to have all their teachers sign a field trip form. It is a courtesy reminder to the teachers.

- Band Camp (Heidi Solomon) – Ten tents are needed for the field during band camp. There was discussion about purchasing them but storage would be an issue. Instead it would be helpful to include a request for parents to loan a tent for the week to the Band. There was discussion about creating a Band Camp Newsletter or statement that would provide families with all information they need to know about Band Camp. This would also include the request for donations of water, copy paper and a shade tent for the section. Would also include info like what to wear, what NOT to wear, what chaperones can and CANNOT do, etc. Heidi thanked the volunteers as well as commended the student leadership for the hard work they did cleaning and preparing everything each day of camp. There was discussion about parents coming to camp to help but not following through on their duties. Parents cannot show up with food, treats, etc without properly going through approval of Directors, BPA President and Band Camp coordinator.
- Quarter Days (Lee Katker) – BJ's will not allow quarter days however they are willing to donate water to us to sell for a fundraiser. Lee will follow up with them to see if they are willing to donate water to the Band for the students to use during games. Lee is working to set up quarter day slots at the Lake Mary Farmer's Market on Saturday mornings once a month. The shift will be very early in the morning.
- Student Communications Staff (Darcy Kranz) – Darcy and the communications staff have been updating Facebook regularly. They are also checking into restarting the Twitter account and Instagram as ways to communicate through social media. The Communications Staff will contact Susan Sleboda to meet and work on articles for a newsletter. The staff should create some kind of Incoming Student Q&A letter or checklist so they know what to expect for the school year. This is something that can eventually be placed on the website and other social media for students to refer back to as needed.

New Business: Jen has asked that if a Board member is unable to attend a meeting to please just let her know. It would be helpful for board members or committee members to send their reports to Jen ahead of time if they cannot attend the meeting so she can be certain to include the information at the meeting on your behalf.

The new BPA By-Laws include a section that mentions all BPA board members must have a BPA membership so if you do not already have one please sign up soon.

Jen thanked everyone for volunteering over the summer, prepping for the new school year, Band Camp, Registration, etc. It was a team effort and everyone did a great job. Jen thanked Heidi for all her hard work at Band Camp. It was a huge success due to Heidi's organization and all the hard work of the parent volunteers.

Epcot – Possible invitation to march in their parade sometime in October.

Next Meeting Date and Location: September 9th at 6:30 pm in the SHS Band room.

Adjournment: Motion to adjourn by Jill. Seconded by Matt.

Adjournment: Jen Polk at 7:43 pm