



## **SHS BPA BOARD MINUTES – September 9, 2014**

**Call to Order:** The meeting was called to order by Jen Polk at 7:09 pm.

**Director's Report:** PL Malcolm, Andrea Newhouse

- A new calendar will be posted. Half time show is coming along very well. Continuity clothes have been ordered. Middle school night is coming up soon and that is a BIG event. Sanford Alive After 5 is planning a football kickoff/pep rally and asked our drum line to perform Thursday September 11th. There is a parade at 6. Student Skit night was fun and students had a great time. There will be NO school October 10<sup>th</sup>. The directors have removed the December 2<sup>nd</sup> Hawaii send-off concert.

**General Business:** Jen Polk

- Minutes from the August 2014 board meeting were emailed and available on the BPA website for review. No corrections were submitted, therefore the August 2014 Minutes are approved.

**Treasurer's report:** Jill McAuley – The BPA Account has \$69,184.50. The Trip Account has \$163,931.92. There are currently 79 students in the band program who have small outstanding amounts owed.

**Committee Reports:**

- Chaperones/volunteers (Tom Kaldor)
  - a. Use of Remind 101 through Ms. Newhouse has been helpful with the Dividends.
  - b. Many volunteers will be needed for Middle School Night. Tom will speak with Matt or Jeremy about past Middle School Nights so he can be sure to get enough volunteers signed up to work the event.
  - c. Bus #7 with the Dazzlers did not have an e-pass for the last away game. Tom had to front the money for the bass to pay for the tolls. Mr. Malcolm will speak with the directors of the Dazzlers to get reimbursement.
  - d. Still waiting for the rest of the name badges.
- Fundraising (Robin Kranz)
  - a. There is a BBQ fundraiser planned for the end of September. All students can participate and earn funds for their student account. She is passing out tickets this Friday. An e-blast and Facebook info will go out this week as well. Flyers will be made to post around town.
  - b. Golf Tournament Report (Jill McAuley) – Tournament is scheduled for Saturday October 11<sup>th</sup>. A couple more people joined the committee. More golfers are signing up and we are starting to get some hole sponsors but we need many more donations.

- Events – First upcoming event is Middle School Night – September 26<sup>th</sup>. The middle school kids come over and BPA serves them hot dog, chips and a drink. Extra volunteers will be needed for this event. The second event is Senior Night – October 17<sup>th</sup>. We will need volunteers to decorate, serve and clean up. Invitations need to be sent out early and we need to coordinate with the Dazzlers.
- Media Specialist (Jill Alvarez) – Dave Brendle came out and did Glamour Shots. There were about 8 students who did not get their picture taken at school and they will follow up with him at his studio. He is completing the senior photos first. He will work on other student photos once he is done with the senior pics. Emails were sent to the families of students who decided to have a photo taken (other than seniors). Those families are given the opportunity to order pics and pay separately for them. Seniors get a free 5x7 of their Glamour Shot. There will be sectional photos and a full band photo that will be taken at the game on Friday September 12<sup>th</sup>. BPA should send a thank you note to Mr. Brendle.
- Uniforms (Anita Malcolm) – The new plume cases have arrived and they are working great.
- Continuity Report (Nicole Anderson) – Car decals are in and ready for ordering. Nicole showed the board a necklace “Band Mom” through Bashful Bliss that could possibly be sold at concerts, solo/ensemble events, etc. Good quality. Can order in small amounts. Overall the members of the board liked the idea. Nicole and Robin will discuss it in more detail. Mr. Malcolm has placed the continuity order this week.
- Hawaii Trip (Sallie Clark) – The Hawaii flights have changed again. Now both flights are leaving at the same time. There will be a Hawaii meeting scheduled for immediately following the Veteran’s Day Concert on November 11<sup>th</sup>. There will be a Hawaii chaperone meeting scheduled for Tuesday November 18<sup>th</sup> at 7 pm – immediately following the BPA meeting.
- Band Captain (RJ Gammon) – Leadership is running smoothly.

**New Business:**

Veterans Day concert scheduled for 7 pm on Tuesday November 11<sup>th</sup>.

Hawaii meeting for all attendees scheduled for Tuesday November 11<sup>th</sup> immediately following the Veterans Day concert.

Next BPA meeting is scheduled for 6 pm on Tuesday November 18<sup>th</sup>.

Hawaii trip CHAPERONE meeting is scheduled for 7 PM on Tuesday November 18<sup>th</sup> immediately following the BPA meeting.

Budget for 2014/2015 – presented by Don Kratt. Motion to approve the Budget as presented by Jen Polk. Motion seconded by Jill McAuley. All board members were in favor, none opposed. Motion passes.

There was discussion about switching over to a new accounting software program called Charms. It is \$780.00 for a three year contract. It is more user friendly and other BPA boards and directors use the program and are

very happy with it. The treasurers will look into it and review it to see if this is a program that would be better suited for SHS BPA.

**Next Meeting Date and Location:** October 14<sup>th</sup> at 6:30 pm in the SHS Band room.

**Adjournment:** Motion to adjourn by Jen. Seconded by Jill.

**Adjournment:** Jen Polk at 8:09 pm

Attendees at this meeting:

- President, Jen Polk
- VP Finance, Don Kratt
- Accts. Payable, Jill McAuley
- Accts. Receivable, Chris Proudfoot
- Student Accounts, Dawne Hube
- Secretary, Susan Sleboda
- Director, PL Malcolm
- Director, Andrea Newhouse
- Chaperones, Tom Kaldor
- Fundraising, Robin Kranz
- Uniforms, Anita Malcolm
- Media, Jill Alvarez
- Band Camp, Heidi Solomon
- Continuity, Nicole Anderson
- Hawaii Trip, Sallie Clark
- Quarter Days, Lee Katker
- Band Captain, RJ Gammon
- Janice Pritchard