



## SHS BPA BOARD MINUTES – January 13, 2015

**Call to Order:** The meeting was called to order by Jen Polk at 6:34 pm.

**Director's Report:** PL Malcolm, Andrea Newhouse

- Very busy time. Assessments are getting ready to take place. FMEA conference this week. Both Directors attending. All music teachers have this big conference in Tampa. Mr. Malcolm introduced Kenneth Hargett (intern from Rollins College and SHS alumni class of 2006). All State Honor Band will go on Thursday and Friday. 6 Band students, 1 Orchestra student and 6 Choir students. No school Monday. MLK parade. This will be the final marching event of this school year. Students wear jeans and polo. All County Band is coming up. About 16 students made it. SHS is hosting District Solo/Ensemble and Jazz MPA's. Concert MPA's will be held in March.
- It would be good to have more Band information put in the SHS newsletter.
- The Hawaii trip group photos made the front page of the Sanford Herald.
- The Hawaii trip was a huge success. The students, chaperones and directors had an incredible time. It was a wonderful experience for everybody that got to meet the survivors.

**General Business:** Jen Polk

- Minutes from the November 2014 board meeting were emailed and available on the BPA website for review. No corrections were submitted, therefore the November 2014 Minutes are approved.
- Since SHS is hosting District Solo/Ensemble as well as Jazz MPA's - Bob will need to talk with Matt P to discuss what worked well last year. Tom will work on getting volunteers. Thursday night of Jazz MPA's are very busy. The dates are Feb 12-14<sup>th</sup>.
- We will need a Hospitality group to handle food for the Directors and judges at these events.

**Treasurer's report:** Jill McAuley – The November BPA Account has \$61,532.69. The Trip Account has \$37,924.74. The December BPA Account has \$63,173.02. The Trip Account has \$19,546.60.

**Committee Reports:**

- Chaperones/volunteers (Tom) Will follow up with Susan to send out eblasts to get volunteers for the MPA events.
- Fundraising (Robin) – Need to plan basket fundraiser (Seminole Showcase).

**Attendees:**

- President, Jen Polk
- VP Finance, Don Kratt
- VP Events, Matt Polk
- Accts. Payable, Jill McAuley
- Accts. Receivable, Chris Proudfoot
- Student Accts, Dawne Hube
- Secretary, Susan Sleboda
- Director, PL Malcolm
- Director, Andrea Newhouse
- Chaperones, Tom Kaldor
- Events, Bob O'Brien
- Fundraising, Robin Kranz
- Media, Jill Alvarez
- Band Camp, Heidi Solomon
- Continuity, Nicole Anderson
- Hawaii Trip, Sallie Clark
- Quarter Days, Lee Katker
- Band Captain, RJ Gammon
- Communications, Darcy Kranz
- Beth George
- Dave Brendle

## **Committee Reports (continued):**

Quarter Days (Lee K) – The new manager at the Walmart on 17/92 has told Lee that they are no longer going to allow us to do Quarter Days. This was one of our biggest and best locations to raise funds. The Walmart on Rinehart Rd is unavailable for January and February due to Girl Scout cookie sales. Gander Mountain can only be booked one month at a time and we must sell some kind of food item while we are there. We need to find some new fundraising options. LM Farmers Market is back on the schedule. Lee will be following back up with the manager of the Walmart on 17/92. She will also make calls to The Sanford Farmers Market and Sanford Alive after Five to see what options might exist for Quarter-days fundraising.

New Signs are needed for Quarter Days – Lee gave them to Mr. Malcolm to get approval from the principal.

Mr. Malcolm suggested we also start using the snowcones as a fundraiser again. They sell big and very little cost. Mr. Malcolm also suggested car washes but there was discussion that these can only be held for small groups of students/sections or Jazz Band since they work better as a small fundraiser.

### ➤ Events (Bob)

January 29<sup>th</sup> – Seminole HS Expo (same date at the All County Band so both Directors will not be present). This event is taking place from 5:30 to 7:30 PM. It looks like the school has reserved the Band room for the IB program but Ms. Newhouse will check to see if that is correct. We should have a place to set up a slideshow on a computer and have information available for prospective students that come to the Expo. The Jazz Combos are supposed to be playing this evening as well.

We should have items for sale as well. Ms. Newhouse will find out if we can sell Snowcones. We should have a table set up to sell spirit wear, calendars, etc. Volunteers will be needed. Tom will find out how many are needed and Susan can send an eblast for volunteers once that info is available. There should also be a couple of students available to answer questions.

Bob will contact Matt Polk to discuss MPA events as well as contacting Sallie Clark about the Bandquet in May. It was mentioned that we usually have a Spaghetti supper fundraiser before the Seminole Showcase and it will be scheduled for May 8<sup>th</sup>. Bob will need to start working on planning that event. There are a couple of vendors we can reach out to for donations for this event. One is River City Catering (contact person there is Troy Neeley – Cam Neeley's dad). There was also discussion about planning the Raffle Gift Baskets for that night. The Fundraising committee will need to start planning this.

➤ Photo/Video (Jill A) – There are hundreds of new Hawaii photos posted to the Shutterfly account. She has posted some to the Facebook page as a teaser with a link to Shutterfly. There are still many more pics to come. Mr. Malcolm would like to have large group photos of the Band hung up around the Band room. Large prints can be made at Sam's Club for a small charge. They can be framed or we can order canvas prints. Jill is going to try to find some good group options. She will also try to reach out to past parents to see if there are any group photos of trips from previous years that we do not have available at this time.

**New Business:**

It is time for the Nominations Committee to begin working on finding people to slate for the 2015/2016 BPA Board and Committees. The Nominations Committee will be chaired by Jill McAuley and the other two members of the Committee and Susan Sleboda and Lee Katker. If any board members would like to continue in their current position or have interest in another position, please contact the Nominations committee. If any existing Board or committee members know of another person who they would like to nominate for a board or committee position please contact the Nominations Committee. An eblast will go out to the current Board and Committee chairs this week.

**Next Meeting Date and Location:** February 10th at 6:30 pm in the SHS Band room.

**Adjournment:** Jen Polk at 7:57 pm