



SHS BPA BOARD MINUTES – January 12, 2016

Call to Order: The meeting was called to order by President Jen Polk at 6:46 pm.

Director's Report: PL Malcolm

- Ms. Newhouse is already on her way to Tampa for All State. Introduced Austin Blount, the teaching intern. There are 7 or 8 students attending All State. There is no school on Monday however there will be mandatory attendance at the MLK Parade in downtown Sanford on Monday morning. Report time is 9 am at Crooms. Parade starts at 10 and we are usually done by 10:30 am. After school practices are beginning.
- Mr. Malcolm handed out a revised calendar which has already been posted by Don Kratt to the website. Susan has updated the google calendar for the band with changes.
- The next big event will be FBA Jazz MPA & Solo/Ensemble. This will take place the second weekend of February.
- March Spring Break – will be the Jazz trip to New Orleans.
- Japanese visit in April – it is a very formal school, large group. Don Kratt has worked on a home stay family sign up portal on the website. It is approved and Don can get it posted on the website this week. Susan can send an eblast promoting it next week and encouraging families to sign up and complete the form. Lee Katker will be the band parent in charge of organizing the home stay families. Jen Polk will assist her. Mr Malcolm wants to provide a potluck dinner on the evening of their arrival. After dinner the visiting band will give a performance and then they will go home with their home stay families. Mr Malcolm will be hosting a large group of adults. He will need a band parent(s) to help him organize some things to do for that group. He is hoping to make arrangements to have a “Hoe Down” – horseback riding at Tina Laferriere’s and then a banquet to feed the guests. This would be a good way for band parents who do not have the ability to host any students to be able to volunteer. This event would be on Sunday April 3rd. The BPA needs to prepare some hospitality gifts to send home with the Japanese band director.

➤ **General Business:** Jen Polk

- Minutes from the November 2015 board meeting were emailed and available on the BPA website for review. No corrections were submitted, therefore the November 2015 Minutes are approved.

Treasurer's report: As of November 30th: The Trip Account had \$26,246.06. The BPA Account had \$71,645.15. As of December 31st: the Trip Account has \$31,547.48. The BPA Account has \$77,225.87. 69 Students still owe band

Attendees::

- President, Jen Polk
- VP Finance, Lee Katker
- Accts. Payable, Jill McAuley
- Accts. Receivable, Jasmine Seeram-Owens
- Student Accounts, Julie Stevens
- Secretary, Susan Sleboda
- Director, PL Malcolm
- Spirit Wear, Jodie Shadron
- Events, Dyneshia Cadman
- Media, Gena Bukur
- Band Camp, Kari Kriechbaum
- Jazz Trip Coordinator, Sallie Clark
- Intern, Austin Blount

dues. There are still approx. \$12,000 in band dues outstanding, 17 are seniors. Students must pay their band dues otherwise they will not be able to attend Prom or walk at graduation. Taxes have been filed. The police expenses from SCMF finally came in and will be paid. A check was sent to the Walt Griffin foundation for \$550. The numbers will be finalized soon and should be ready to report at the next meeting.

We received a nice thank you note and a check for \$100 from Mr. and Mrs. Gerald Robison who attended the Veteran's Day concert. They were very appreciative of what our band does each year in recognizing local Vets. They gave compliments to the wonderful performances of the concert bands and the jazz band.

Committee Reports:

- Fundraising (Christine Broeker not present, Lee gave a report on her behalf)
 - a. Jill McAuley mentioned that we got a nice thank you note from Iberia Bank. They loved the Christmas tree (which they buy every year). Next year Mr Malcolm would like to get a tree to put on the stage for the holiday show. Then we could raffle it off at the end of the concert. Maybe Santa's Christmas Trees would donate one to us.
 - b. Christmas Tree profits were \$1,300.
 - c. Spirit Nights – We held Spirit Nights at McDonalds (2 different locations), Jersey Mikes and Chick Fil A in the mall. The spirit nights are bringing in about \$100-\$150 each time. The Board gave the go ahead for Christine to keep booking them and we will advertise them to try to get more families to participate.
 - d. Sallie Clark asked if we could get the word out through Remind 101 about the upcoming Chipotle Spirit Night for Jazz band. Mr. Malcolm said yes and for all the spirit nights. Sallie and Christine B can send a text to Ms. Newhouse on the day of the event and she can send out the Remind 101 for all the spirit nights.
- Events (Dyneshia Cadman)
 - Solo/Ensemble, Jazz MPA (February event):

Hospitality needs to be set up for the Judges/directors in the Orchestra room/media center. (snacks, drinks, lunch, dinner). Jen and Jill have done it the past two years. They offered to help Dyneshia with Hospitality for this event. Julie offered to help make the 20 gift bags for the judges.

Dyneshia will be organizing Concessions for this event. Jen offered to get Matt's notes since he has done it in the past and share them with Dyneshia. Richard will need to get volunteers signed up for the event. She will follow up with Bob for his input and assistance on the event. We may have some left over hotdogs. Dyneshia will go into 17 and do an inventory to see what is needed for the event.
- Media Specialist (Gena Bukur)

Photo team is going to all the events and taking photos. Gena will make sure there is coverage for S/E, Jazz MPA as well as the Jazz fundraisers that are coming up.

New Business:

a) **Wine Tasting Event (Jazz Fundraiser)**. Taking place on Friday Jan 22nd. Julie says there are approximately 50 tickets sold at this point (although not all of those are submitted yet). She is contacting all the jazz band families to ask for donations of appetizers or a gift card to buy appetizers to serve at the event. We have many great gifts to raffle off (at this event as well as at the Sweet Seminole Jazz concert). Sallie and Julie will prepare a signup sheet for the jazz students to sign up to send in donations of food or gift cards for food. Lee will be going into the office a couple of times each week to fill the ticket orders for wine tasting tickets. **We will need to remember to ask Jill for a bank for this event (to sell concert tickets and to make change for the raffle).

b) **Sweet Seminole Jazz (Jazz fundraiser)**. Taking place on Wednesday Feb 3rd. Susan is working with Charlie Higgins regarding details. The church is donating their space, volunteers and all the desserts! We will need to volunteer parents and students to help set up, serve at the tables, clean up after. We are reaching out to get advertising in the community (WUCF, Sanford Herald, Sanford 365, Lake Mary Life calendar, etc). Lee will print up more tickets. Flyers will also be printed by Lee and we can have band students hang them around school and give them out at the wine tasting. Sallie and Julie will go into school on Wednesday and start signing out tickets to students to sell. We should put out a donation jar at the door as people are coming or leaving the concert in case anyone wants to donate any cash to the jazz band. Jodie has a friend who makes gourmet cakes and she offered to make a beautiful themed cake for the concert. **We will need to remember to ask Jill for a bank for this event (to make change for the raffle).

c) **New Orleans Jazz Trip** (Sallie Clark, Trip coordinator). Mr Malcolm has given approval for the Tentative Itinerary to be posted online and for us to send out to families. We have about 10-15 open spots at this time. We have 7 chaperones. We leave Thursday 3/17. Stay overnight in Pensacola. Drive to NO on the 18th. Sightsee, concert at Preservation Hall, Q&A and possible jam session. Eat dinner, ghost tour, then head back to the hotel. Drive back to NO on the 19th. Sightsee, perform at landing dock near Steamboat. Get on steamboat for dinner cruise. Sunday 3/19 drive to FSU, students attend a workshop, then head home. Other details will be listed on the itinerary.

d) **Nominations committee for 2016/2017 School year**: (Susan Sleboda, chair, Jill McAuley and Jodie Shadron) We have our Nomination Committee. We will be working on a list of nominations for board positions for the next school year. We will be reaching out to current and new parents. If you know of anyone you would like to nominate please send your nominations to Susan Sleboda @ susanslebodabpa@gmail.com. We will have an update for the next board meeting. We will ask Don Kratt to post it on the website as well.

Next Meeting Date and Location: February 9th at 6:30 pm in the SHS Band room.

Adjournment: Jen Polk at 8:10 pm