



SHS BPA BOARD MINUTES – March 8, 2016

Call to Order: The meeting was called to order by Pres. Jen Polk at 6:34 pm.

Director's Report:

- Mr. Malcolm discussed how stressful and busy it has been since January with the Wine Tasting fundraiser, Sweet Seminole Jazz concert, S/E, Jazz MPA's, the Pre-festival concert, Concert MPA's and planning for the NOLA trip. The Directors are very proud of all of the band performances at MPA's.
- March and April – We have spring break, NOLA trip and the Japan homestay.
- There will be a Wind Ensemble combo concert with Seminole State College on April 12th. Two songs together and two songs separately.
- The directors have decided that they will not be taking any bands to state this spring.
- There is a tentative date for the Millenium Jazz/SHS jazz combination concert – April 26th.
- SHS will be hosting the SCMF for the second year in a row. The next school will shadow us so they are prepared.
- SSJ was a huge success. The profit was \$2,782 (which included the \$1,280 that went to the students). The expenses were \$105.00. The BPA members and Mr. Malcolm discussed ideas about how to thank Pastor Higgins and the church for their generosity. We discussed creating a framed photo collage thank you which could be presented to them. Possibly attend a service to present the collage to him and the congregation – asking any jazz students to attend for the presentation. We will discuss this further and come up with a definite plan.

➤ **General Business:** Jen Polk

Minutes from the February 2016 board meeting were emailed and available on the BPA website for review. No corrections were submitted, therefore the February 2016 Minutes are approved.

Treasurer's report: The BPA purchased two new snare drums. Mr Malcolm would like the BPA to purchase at tuba (approx. cost of \$9,500). The Directors would also like to purchase music for next school year as well a couple of new bass clarinets. The Trip Account had \$40,252.65. The BPA Account had \$63,990.80. Students still owe band dues. There are still approx. \$9,000 in band dues outstanding. Students must pay their band dues otherwise they will not be able to attend Prom or walk at graduation. We received a reimbursement check from the SCMF Foundation for \$1,000.

Attendees::

- President, Jen Polk
- VP Finance, Lee Katker
- VP Operations, Bob O'Brien
- Accts. Payable, Jill McAuley
- Student Accounts, Julie Stevens
- Secretary, Susan Sleboda
- Director, PL Malcolm
- Director, Andrea Newhouse
- Spirit Wear, Jodie Shadron
- Media, Gena Bukur
- Jazz Trip Coordinator, Sallie Clark
- Intern, Austin Blount
- Band Camp, Kari Kreichbaum
- Chaperones, Richard Carr
- Fundraising, Christine Broeker

Committee Reports:

- Events (Dynesia Cadman) – DVD's for the SCMF are ready. Jodie has them and will get them to school asap. There are two outstanding that have not been paid. Lee will follow up with those – they were credit card payments. S/E concessions were much quieter this year – less profit made. The board discussed the spaghetti dinner event/fundraiser and decided to scrap it this year. There was discussion about Showcase and setting it up as a coffee/dessert area so guests could walk through and purchase tickets for fundraiser baskets or silent auction items. Dynesia and Bob will come up with a plan and get back to us at the next BPA meeting.
- Uniforms – Mr. Malcolm would like a parent volunteer to step forward to assist him with the task of purchasing new uniforms in the next year or so. Mr Malcolm will get student feedback. The band program will get about \$85,000 towards uniforms for the 2017/2018 school year. Mr Malcolm would like to leave the percussion and tuba sections in all black uniforms. He will look into other uniform companies to compare samples and see if it is worth going with a less expensive company.
- Equipment – Matt Polk sent a message that since there is stealing of chips, candy etc out of Room 17 we will need to figure out a way to stop it. He suggested putting in a locked cage (they run about \$350). Gena Bukur will check into prices through a vendor she knows. Mr Malcolm had mentioned the possibility of contacting Mr. Phillips and asking to have the room re-keyed (possibly both Room 16 and room 17) so that the stealing will be stopped. This matter has been tabled and will be revisited at the next meeting.
- Media Specialist (Gena Bukur). Prepared to go to NOLA and take photos. Don Kratt is working on editing the SSJ concert so it can be added to the band shutterfly account for viewing.
- Spirit Wear (Jodie Shadron) Decals are coming in and she will announce it when they are available.

New Business:

NOLA Trip. Sallie discussed the new itinerary. There will not be any beach time. FSU clinic is being planned. There will be a ghost tour for the students in NOLA. We will take snacks and drinks out of Room 17 for the trip. They will order pizza at FSU for dinner and that will be paid for out of trip account. Sallie passed around a sample trip booklet. The commemorative jacket is done and will be placed in the bags to hand out to the participants at the upcoming meeting.

Nominations committee for 2016/2017 School year: (Susan Sleboda, chair, Jill McAuley and Jodie Shadron) The Nominations Committee handed out copies and formally presented the slate of nominees for the open BPA board positions for the 2016/2017 school year. Gena Bukur made motion to accept the Slate of Nominations for the 2016/2017 BPA Board for presentation to the membership and the motion was seconded by Lee Katker.

Japan Home Stay – Lee has been working with Don to compile all the online registrations. She will work on matching up the students with homestay families. She will have this ready for the Japan Home Stay meeting which is scheduled for Monday March 14th. Gena Bukur will work with Mr. Malcolm and be the BPA parent in charge of helping him entertain the group of adults on Sunday April 3rd. (There will be 10 adults and 2 directors). They are planning a BBQ at Tina Laferriere's farm. Tina is communicating with Mr. Malcolm and Ms. Newhouse with those details. Mr. Malcolm will be asking the BPA for funds to help pay for the food, entertainment, etc. Mr Malcolm thinks he will need about 4-5 parent volunteers for this event. Mr. Malcolm

is starting to work on gift ideas for the Inagakuen band and directors. The band will arrive at approximately 1 pm on Saturday April 2nd. Lee Katker and Mr. Malcolm will schedule a final planning meeting for the Japan home stay visit on March 29th.

Next Meeting Date and Location: April 5th at 6:30 pm in the SHS Band room (needed to be moved to this date due to a conflict with the combination concert with Seminole State College/SHS Wind Ensemble).

Adjournment: Jen Polk at 8:02 pm