

MINUTES – SEMINOLE HIGH SCHOOL

BAND PARENT ASSOCIATION BOARD MEETING

8/13/2013

Attendees

Executive Board:

- ✓ President, Mike Johansmeyer
- ✓ 1st VP of Finance, Jen Polk
- ✓ 2nd VP of Events, Bart Cole
- ✓ Accounts Payable, Jill McAuley
- ✓ Accounts Receivable, Chris Proudfoot
- ✓ Student Accounts, Nicole Anderson
- ✓ Secretary, Susan Sleboda

BPA Board:

- ✓ Director, PL Malcolm
- ✓ Past President, Shelly Coker
- ✓ 9th grade rep, Don Kratt
- ✓ 10th grade rep, Tammy Easley
- ✓ 11th grade rep, Heidi Solomon
- ✓ 12th grade rep, Dawne Hube
- ✓ 12th grade rep, Deb Seaman

Committee Chairs:

- ✓ Fundraising, Dawne Hube/Heidi Solomon
- ✓ Photo/Video, Randy Seaman
- ✓ Events, Jeremy Johnson

Working Groups:

- ✓ Student Communications, Taylor Williams
- ✓ Band Captain, Kadin DeLaBarerra
- ✓ Continuity Wear, Tammy Cole
- ✓ Linda DeJesus (Quarter Days)
- ✓ Tom Kaldor (Chaperones, golf tournament)
- ✓ Iris Colon (parent)
- ✓ Robin Kranz (Quarter Days)
- ✓ Tina Doria (parent)

The meeting was held in the Band Room and began at 6:40pm. There was a quorum present.

Director's Report –

Mr. Malcolm read a thank you note from the Directors to the BPA thanking them and especially Heidi Solomon and her team for making the Band Camp such a success. The directors got through 12 charts during Band Camp. Mr. Malcolm thanked Cheyne for his assistance during Band Camp. He was given a photograph as a gift. Practice this week will be modified until the field is striped. Mr. Malcolm needs paint to stripe the field. Mr. Malcolm will have Taylor and the Communications Staff work on a Band summary form/calendar/year in review.

There is an away game on the 23rd and since the Band will not be attending the game, the Directors are planning to hold a Skit & Social night. Not for parents, just for students.

The 30th is the first home game against Winter Springs and that will be the first night the Band will perform.

It would be helpful if BPA members printed their own copy of the agenda or read it off their smart devices to save money on printing costs.

The new principal, Mrs. Collins, has been promoting the Band and Dazzlers as a “PLUS” for the school. She is very supportive of the band program.

Current student numbers: 200 students attended Band camp. This is the biggest number that has ever participated at camp. There will be approximately 215 members in the Band this school year. There are currently 41 seniors.

Ms. Newhouse was attacked by a vicious pinecone and broke her ankle. She is now hobbling around campus sporting a fancy pink cast. 😊 LOL!

President’s Report –

Approval of Board Minutes from June 2013 (Motion made by Dawne H. and seconded by Jill M.).

Approval of Board Minutes from July 2013 (Motion made by Jill M. and seconded by Bart C.).

Registration went well. Air-conditioning and music in the chorus room helped on the second night. There was discussion that next year there could be times set for Alphabetized names to come for registration. Could alleviate lines and make the process smoother.

Band Camp was a success, thanks to Heidi and her team. Taylor and the communications staff did a great job on the foyer.

Treasurers have been hard at work transferring all new information into the Quick books system and working with the new bank. The credit card swipe system that Jen was able to implement at Registration helped out. It is easier to use than Pay Pal.

Registration costs were higher than in the past. Things were done differently this year, however the costs need to be reduced as much as possible. Hopefully the sale of the stickers will help to pay for some of these costs.

Treasurer’s Report – Jen reported that the turn over to the new bank is close to complete. Currently the BPA account has \$53,587.43. The Trip Account has \$11,202.04.

Upcoming Purchases –

1. Speaker System – The directors need a new sound system and lapel microphone. There has been much research done by Mike and Mr. Malcolm. It would be difficult and expensive to repair the existing system so a new one needs to be purchased. The cost will be \$1,800 to \$3,000. Motion to go forward with purchasing the new sound system was made by Jen P. and seconded by Heidi S.
2. Uniforms – Mrs. Malcolm did not attend however Mr. Malcolm presented her report. Several uniforms need repairs. 2 uniforms are heavily stained. Smaller sized uniforms are needed.

Uniforms cost approximately \$300 each. This budget item was provided for in last year's budget as well as this year's budget. Uniforms were not purchased last year. Therefore it is approved and within the current budget to purchase new uniforms as requested by Mrs. Malcolm.

3. There is a cart that is needed. Cost will be approximately \$30. Mike discussed the need for a flexible line in the budget to cover incidental costs such as the cart.
4. Mellophones are needed. (Probably 2 or 3). They cost approximately \$1,700 each. Shelly C. volunteered to do the research to find prices for these items and she will present them to the Directors and at the BPA meeting for discussion.

Chaperones: Matt Polk was not present. Tom K. presented on his behalf. The Chaperone meeting scheduled for August 14th was rescheduled to Tuesday August 20th. Parents will have an opportunity that night to sign up as a Dividend (computers will be set up for them to use). There will be discussion about keeping track of all their hours and giving them to Matt so he can make certain they are sent to the main office to upload into the Dividends system. The hours we log in help the school to retain their "A" Rating. So please keep track of your hours and turn them in! (All those hours we work at home or volunteering at camp, registration, etc. need to be included.)

Fundraising/Band Camp: Heidi has requested the purchase of an ice maker for the Band. The one that we currently use is old and too small. A freshman parent (who is a manager of a local fast food restaurant) has some contacts and is able to get some prices of new commercial size icemakers at a very good price for the Band. There was a request that the profits from the sale of snow cones could go directly to the purchase of a new ice maker this school year. A decision was not made on that request. Dawne and Heidi will do some research and prepare it to present to the Treasurer.

Spirit wear, locks and snow cones raised approximately \$2,500 during schedule pickup and Freshman orientation.

Dawne asked when the snow cone team could begin selling snow cones at school and Mr. Malcolm said they could begin immediately. They could sell every day if we have volunteers to do so.

Fundraising/Golf Tournament – Tom mentioned that there is a golf tournament meeting this Friday night at 5:30 pm at Shula's in Lake Mary. Taylor Williams requested flyers be available in the Band room for students so they could start to find sponsors and players.

Fundraising/Concessions – Shelly C. volunteered to attend the Athletic Booster meetings and represent the BPA. She also will follow up with Mrs. Beasley to sign up the BPA for concession stand hours to raise funds for BPA.

Secretary – Susan will send out an email blast (as well as get info to website and Facebook) to remind parents/guardians about upcoming Golf Tournament fundraiser.

Photo/Video: Randy and Deb currently have 19 volunteers. They are working to be certain that every event is covered. They need more notice about upcoming events so they can be sure that they have someone to cover it. They are looking for more volunteers. Band portraits will be scheduled soon. The

photo team will be meeting on Friday August 23rd. Randy asked permission to take photos of students who are deeper in the field because they are often blocked out of photographs. Mr. Malcolm said that if the photographers wear black he is willing to let them go onto the field to take pictures so all students are properly represented in photographs.

Events: Jeremy Johnson will need dates and named events so he can be certain to add them to his calendar and prepare for them. Some board members mentioned Project Graduation and Solo/Ensemble as events to start to prepare for.

During Spring Break (March 2014) there will be the State FBA Solo and Ensemble. Seminole High school is being considered as the location however it will require many volunteers. The Board needs to discuss this matter further to decide whether or not we would be available to take on this opportunity.

Equipment- Brian was not present however Jill gave a report saying that the trucks are coordinated and lined up for the games. Brian needs a co-chair or a larger committee. Mike will reach out to Edwin (freshman parent) as well as Ray Carter.

Website – Judy did not attend the meeting. She is away and unable to update the website until after August 15th. Susan and Mike are working on a list of items that she will address (stale information, incorrect information) before she returns to her teaching schedule. Mike is working to find someone who can assist Judy so that the burden does not fall on her for every update to the website. Everyone agrees that the website is old and stale and needs a facelift. Judy has a full time job and has been updating information as we give it to her, however the site is not very user friendly. Possibly Don Kratt has interest in assisting with the website. Heidi suggested that since our new principal came from Crooms Academy maybe there are students there who need service hours that would be willing to work with us to update, improve or create a new and better website for the Band. Mike, Susan and Judy will discuss the matter and will have an update at the next BPA meeting.

Student Communications Committee –

Taylor worked with the Communications staff to create a fun and engaging holding area for parents/students in the foyer of the auditorium on Registration Night. It went very well and she will make notes for the Communications staff to use next year.

She is currently working with the communications staff to create a newsletter tentatively called The Band Beat Newsletter. They will provide articles about awards, special recognitions, county/regional positions held by Mr. Malcolm and Ms. Newhouse so that this information can be brought to the attention of students and families through a newsletter. We will also post those articles on the website so parents and visitors can read them. Newsletter must be sent to the Susan for review of content before printing and distribution.

Mr. Malcolm would like to see a “members only” link for students on the website that will allow them to link directly to their music, videos and YouTube videos.

The communications staff has been updating social media (Facebook, Instagram and Twitter).

Taylor suggested the BPA create a “mission statement” that is put on the website for everyone to see. Mr. Malcolm would like the student band council to be in charge of creating the mission statement.

Continuity - Parent t-shirts are in however Bart and Tammy said that extras had to be ordered. Once the shirts come in, they will begin distribution. Cinch bags were an issue because the ones that Mr. Malcolm liked did not come in our school colors. Bart is waiting for more samples to come in and then Mr. Malcolm can choose which one he wants to order. The stickers are in Room 16 and will be sold at the games to help off-set the cost of registration.

Upcoming Events:

The BPA meeting date will remain the second Tuesday of every month. All dates are posted on the google calendar.

Universal Studios – Mr. Malcolm called Universal and they have changed their policy. They now require schools to pay them for the students to perform and they charge the students to stay in the park. Mr. Malcolm will check with Disney to see if there is any chance to perform there this year.

Percussion Instruction during Band Camp – this summer there were three Pride of the Tribe alumni (Zach, Brandon and Chad) that worked Band Camp as clinicians. Mr. Malcolm was very impressed and pleased with their ability to instruct the students. In the past there have been two alumni and they were compensated \$250 each for their time (which was a total of \$500). Mr. Malcolm requested payment for all three alumni @ \$250 per alumni (which is a total of \$750). They have not been paid yet.

Hawaii trip – Mr. Malcolm said the principal Mrs. Collins has given her permission to go forward. Now Mr. Malcolm is waiting for approval from the School Department. Seniors are invited to come back next year and attend the trip. The Treasurers will work out a system so the seniors can save their student account funds and use them for the trip next year. Sallie Clark is in the process of finding prices for the trip. It appears the trip will cost approximately \$859 per person (not including the airfare). Total trip will cost approximately \$2,000.00. It is a 6 day, 5 night trip – the parade will take place on December 7th .

Next BPA meeting – Will be held September 10th at 6:30 pm in the Band room.

There was a motion to adjourn the meeting by Jill at 8:30 pm. It was seconded by Dawne.

Transcribed by: Susan Sleboda, Secretary BPA