



ATTENDING:

P.L. Malcolm	Band Director
Andrea Newhouse	Band Director
Shelly Coker	Operations
Randy Seaman	Photo Chairman
Deborah Seaman	Secretary
Dave Brendle	11 th Grade Rep
Christine Proudfoot	9 th grade parent
Scott Smith	Chaperone Coordinator
Gary Vogel	Alumni Rep
Bill Gorman	Equipment
Yvette English	9 th Grade Rep
Cheyne LaBonte	Student Rep
Jen Polk	Treasurer- Accounts Receivable
Heidi Solomon	
Suzie Moore	11 th Grade Rep
Sallie Clark	Treasurer
Mindy Irwin	Parent
Shelly Coker	Operations
Maci Amrhein	Inventory
Leslie McGilvray	10 th Grade Rep

David Darby opened the meeting at 6:37 pm by saying that October will be a busy month. The Fall Concert will be on Thursday, the next football games will be on the 21nd and the 28th, and the Seminole County Marching Festival will be on the 22nd with the FBA Marching Assessment in Deland on the 29th. There are two more games in November and then we take a break for the holidays. Bill Gorman asked if there was going to be a trip to Universal and Mr. Malcolm said that the trip would be on December 5th. David said that we need to get started on fundraising and that the pie fundraiser and the Cork & Olive fundraiser will be starting soon which will help with the Savannah trip and next year's possible trip to the bowl game. David said that he would still like to keep the meetings simple and short with brief committee reports but that he wants to have more detailed meetings on Mondays at 7:30 at a restaurant with select people attending. These meeting would be every week until mid –November so that everything will be accomplished and all events will be covered. David praised Scott for organizing the chaperons and Bill for doing a great job with equipment. He also said that treasurers have been doing a great job working on the budget although it is not finished yet. David said that they will be presenting a budget hopefully before the next meeting and they will be working on a budget for next year so that it will be in place by June when the last meeting will take place. He thanked everyone for their contributions no matter how small saying that everyone makes a big difference. Getting the closet organized helped tremendously and Bill said he appreciated that also.

Director's Report

P.L. Malcolm congratulated Mr. Darby by saying that David actually presented the directors report. Mr. Malcolm said that the Middle School Night and Senior Night turned out great and he has received glowing reviews from the students and parents. He said that for the Marching Festival on the 22nd, students need to report by 1:00 and they will be at Lake Brantley by 3:00 or 4:00. There has recently been a time change from starting the activities at 5:00 to 6:00. The buses will leave by 2:30 with the massed bands at 6:00 and the individual bands starting at 6:20 and continuing every 15 to 20 minutes. It should end around 8:30 but with the heavy traffic leaving Lake Brantley it will take about an hour to get back to SHS making it 9:30 to 10:00.

Mr. Malcolm asked for a volunteer to put together some information for the FBA program book and Suzie Moore offered to take on the project. P.L. said he would email the information to Suzie.



The Fall Concert will be an hour with the Symphonic, Wind Ensemble, and Jazz Bands performing. Mr. Malcolm said that the Concert Band would not be performing because of time constraints. He said this concert will be a good time to get recordings of the bands playing. Bill Gorman asked if anything would be needed from the equipment crew and P.L. said nothing would be needed.

Ms. Newhouse said that the students have been working very hard and she appreciates the band parents and students hard work.

Treasurer's Report

Sallie Clark started the report by saying that she takes responsibility for the budget. She said the accounts are doing very well. The BPA has \$32,688.00, the trip account is the same as last year with \$8608.00, Spirit wear has \$1537.50 and Chick-fil-A has \$1767.85 which is more than last year. The golf tournament \$2709.66, lock sales \$651.82 with locks left over for next year, snow cones at the football games \$326.05, after school snow cone sales \$1310.12 with expenses 159.83 so net for both is 1476.34. Middle School Night students were fed for \$188.47 and Senior Night expenses were \$1066.20. Sallie said she is on a cost cutting mission and would like to cut costs for the FBA food since last year the saxophone section brought their own food and too much pizza was ordered. She would like to have a more accurate count of students and food to be ordered by section. We also have had only one NSF check from registration which she does not have and will have to check with the bank.

Meeting minutes

David Darby reported that Deborah Seaman did the meeting minutes which he will be distributing tonight after the meeting. He would like everyone to review the minutes and report any discrepancies to Deborah so they can be corrected by Tuesday. Future minutes will be ready within a week of the meeting so they can be posted and read by those who were unable to attend the meeting. This schedule can be changed if need be. Deborah said that she should be able to keep this schedule. She also asked about the minutes from previous meeting that she was asked to transcribe. David asked Leslie McGilvray if she had any of the old recordings and she said that she thought they were online. Shelly Coker said that she thought she had them at work. David asked if she could get them Deborah to work on.

Web Master's Report

Suzie Moore said that everything in communications is going fine. She explained that she got the application for the Pepsi grant and if they are chosen out of twenty next month everybody should vote for them to win a \$5000.00 prize. David thanks Suzie for evaluating the items that need to be posted so they can get on the site as fast as possible.

Chaperone Coordinator's Report

Scott Smith began by saying that he still has had to turn people away who wanted to volunteer for the games but as we get further into the season parents will probably volunteer less because of away games. He asked Suzie to redraft the emails for volunteers because of the games and festivals doubling up on the next two weekends which she agreed to do. He said that the FBA was a quick in and out sort of thing and not a chance to view the show so he needs people to work on equipment more than anything else. Scott said that the equipment workers have done a great job taking care of the coolers and getting them cleaned out quickly. He also thanked Shelly for filling in. David asked if something could be set up for Thursday night at the concert for the different fundraisers. The pie fundraiser will be kicking off as well as spirit wear, cook books, marching festival tickets, and Kathy Brown will need a table with a tablecloth so she can show pictures of the Christmas trees for that fundraiser. David also asked Ms. Newhouse if Kathy Brown could have five minutes between bands to present information about the trees. Sallie asked if the tickets for the Marching Festival are ready yet. Ms. Newhouse said she hoped they would have the tickets by Thursday but she has no control over that. She also added that all of the profits on any tickets sold by



the band before the festival will go directly to the band since we are not working with the Optimists this year, but we would not necessarily receive anything from the tickets sold at the gate. This means that we should sell as many tickets as possible before the event. Sallie and Scott suggested that we presell tickets with a voucher on Thursday if we do not have the tickets in hand. Mr. Darby asked for a volunteer to head up getting the vouchers together and selling the tickets. Yvette English said that she would take care of it. Sallie said that last year they sold about a \$1000.00 worth so several hundred vouchers would be needed. Ms. Newhouse said that the price of the tickets is \$6.00 for adults and \$3.00 for children. A list of people purchasing tickets, vouchers, and receipts were discussed. Bill suggested 250 vouchers and David said that since Yvette is handling it she should decide how to proceed, making sure that the students name and parents name, if different, is listed, as well as, money collected and turned in to the treasurer. Sallie said that there will be a cash drawer at the concert since we will be selling, spirit wear, umbrellas, calendars, tickets and other items. Leslie said that last year chaperones at the festival had to buy tickets and if they have to buy tickets this year they need to be told so. Sallie said that last year chaperons paid for their tickets but were given food for free so this year should be the same. Scott said there will be around 16 volunteers. David asked Christine Proudfoot if she would get volunteers together and set up the table for the pie fundraiser. Christine said that she would but because she had never done this before she would need some help. Scott said that he would get the volunteers that she needed. David asked Christine to organize the table with Wendy. Scott suggested that Christine would need about six people to help at the table and said that he would ask for six volunteers. David said that they would probably need about four tables for the front.

Uniform Report

Marci was not at the meeting so Mr. Malcolm said that the uniforms are about halfway through the cleaning year with three cleanings done so far. Cleaning is more expensive than last year costing \$1400.00.

Spirit wear

Rich was not at the meeting.

Fund Raising

Christine read reports from Wendy saying that ticket sales are under way for the wine tasting fundraiser which will be Nov.19 headed by Jill, Christmas tree fundraiser will kick off at the Thursday concert, pie sales which are now approved will be delivered on 11/21, flyers for the silent auction to raise funds for the band banquet will go out 11/9 and Wendy would like to see a copy of last year's flyer for ideas. Sallie said that there was not a flyer last year and Suzie said that she could design a flyer for the event. Christine said that she would let Wendy know. David said that we cannot use the "raffle" word or anything that implies chance or gambling. The word "donation" may be used as per county policy. Mr. Malcolm told Christine to ask Cathy Galvin since she talked to Mr. Phillips about this last year. David asked Suzie to put out an email blast to explain all of the fundraiser going on at the concert. Mr. Malcolm wanted to know how much time would be needed for announcements at the concert. Sallie said that we would need about ten minutes and David said that he would like Cathy Galvin to do the announcements. Leslie suggested that signs be made to direct people to the different sales areas. Scott said that the long desk in the lobby could be used for sales as well as tables. Dave Brendle said that the photo committee would be selling glamour shots and would need a table also. P.L. asked that Dave announce the photo sales at the concert between the first and second act. Bill asked if we were giving out cookies or refreshments to keep the parents around longer. P.L. explained that they did that in previous years when they were in the other building and had the space, now a reception would have to be moved to the cafeteria. It was suggested that a reception might be an idea for the Christmas concert.

Photo Committee



Randy Seaman reported that the photo team would be selling a senior picture slideshow DVD in addition to the Glamour Shots and he would like to show the video before the concert. Mr. Malcolm said that the video would be shown ten minutes before the concert. The photo team distributed over 600 photos to the kids on senior night and we stayed within budget. Bill, Scott, Sallie, and others remarked on how great the pictures were at senior night and how much they enjoyed the Gunkie photos in the centerpieces. Deborah said that the photo team still has pictures that the kids did not pick up and she would like to get them to them. Randy explained that there are over 650 photos that can be printed from the disc which will be on sale at the concert. David said that the photo team was doing a great job.

Events Report

Scott Smith started by saying that Senior Night was great. He thanked Elizabeth Darcy for putting the event together. He said the he hopes all of the Senior Nights in the future are as great.

Equipment Report

Bill Gorman talked about the Operations Manual which he passed out to the group and said the Mr. Malcolm has to wear his kilt at the next golf tournament. He asked that everyone take a look at the manual and offer any suggestions they might have. He is also setting up his replacement for next year, who is a firefighter. The candidate has not accepted the position yet but Bill hopes that it will be Mike S (?). Leslie commented on how smoothly the equipment team ran at the away game. Bill said that assumes that the trucks will be able to be kept for the next two Friday and Saturdays and parked at the school.

Old Business

Middle School Night

David said the event was a success.

Golf Tournament

Sallie said that the tournament brought in \$2,700. Mr. Darby noted that several people that he asked to play in the golf tournament either had plans to attend a college football game or used the excuse that the golf course was too difficult to play. Bill said that although the event was run well, next year, maybe it should be held on a different date.

Senior Night

Everyone agree that the Senior Night was a success thanks to everyone who participated.

New Business

Pie fundraiser – kicking off on Thursday during the Fall Concert. Sallie explained that since the pies are frozen they must be picked up on the day of delivery since there is no place to store them. If the customers do not pick them up, they will lose them. She also said that this should be explained in a flyer or email blast and that the email should be on the flyers.

Fundraising for band dues – Mr. Darby talked about the email that went out to the board members asking for a vote on this proposal. He said that he ran into some kinks in the proposal and decided to form a committee with the treasures and involve some outside help to make sure that we do not lose our non-profit status and that the proposal falls within the guidelines of a 501C3 organization. After which he will send out the proposal again for a vote.

Proceeds from the door at football games – Leslie asked if the band would receive any of the profits from the ticket sales at the games. Mr. Malcolm said that he had discussed it with Mr. Gaudreau and he had indicated that he was



waiting to get more information on the funds but P.L. has not heard anything more. Bill brought up the fact that the home games are over and David asked if he should contact Mr.Gaudreau.

Upcoming Events

Fall band concert -10/13 concert is at 7:00 and 6:30 band parents should report. There will not be practice if the band can get six charts together.

Away game at Lyman – 10/21

Marching festival -10/22. David said tickets will be sold at the concert if available or vouchers will be available. Ms. Newhouse said that only a certain amount of wristbands will be given out. Scott said that the event is a work event. Dave Brendle said he would like himself and Elliott to take videos to which P.L. mentioned that they only allow one video camera at the FBA.

Away game at Hagerty – 10/28

FBA Marching Festival – 10/29

Away game at Lake Mary – 11/4

Jazz Concert – 2/21/12

David said that they need someone to organize the concert and Suzie asked what would be entailed. She also said that her communications committee has already started getting musicians. Mr. Malcolm said that he would like to get help from Melina's dad since he helped start it and since we didn't have the concert last year because of the British band we need to have it this year. P.L. said that in past years he thought that the event was over planned and this year he would like one or two parents and three or four awesome students to plan the event. Suzie said that she would like to co-chair the committee and David suggested possibly working with Meredith. She also asked about shirts for the Jazz Concert.

Tuba

Mr. Malcolm said that Mr. Gaudreau approved the purchase of three sousaphones and one oboe which is about \$25000.00. We have already received those instruments which were very much needed. The other big need is a concert tuba. P.L. said that he had a tuba shipped on loan and we need to send it back or we can buy it. Sallie asked how much the tuba would cost and he said \$8500.00. Sallie said that she would like to look at the budget. Mr. Malcolm also said that we have a tuba which was stolen and recovered that could be repaired for \$600.00 or \$700.00. Those tubas would get us through the year. He asked Ms., Newhouse the number of tubas we have in concert band and she said seven tuba players and we have three tubas.

Sallie asked about the plans for the concert uniforms. Mr. Malcolm said the that we always need to buy uniforms and yes they can go without and dress in black and white but he feels that it cheapens the look of the band where the other schools have concert uniforms. He said that we are missing all of the girls dresses size six and smaller. We could spend \$1000.00 each for dresses and tuxes and should be spending that each year. Sallie said that is what she has budgeted. Leslie asked if we could have a deposit for the uniforms so we would get the uniforms back and P.L. said that the problem is that the dresses do not have sewn in numbers which needs to be corrected. He said that the uniforms stay at the school. Sallie offered to wash the dresses because they really smell.

Mr. Malcolm said that a decision needs to be made on the tubas because he needs to return them since he has had them for a month. Sallie suggested that we forego some dry cleaning but that we have the money but we will be short somewhere. Leslie asked if the band could wear their jeans and polo's to some of the games but Mr. Malcolm



said that he would not want them on the field during halftime without their uniforms. David asked Cheyne LaBonte if he could head a fundraising effort with the tubas. Quarter days and car washes were discussed.

Bill Gorman made a motion that we approve the purchase of the tuba contingent on the president and the treasurer meeting to go over the budget. Leslie McGilvray seconded the motion. The motion was passed by a majority.

Future trip

Mr. Malcolm reviewed the details of the trip to the bowl game next year and said that it would be a five to seven day trip to San Diego costing around \$1200.00 to \$1300.00 around the Christmas break. He said that a \$1000.00 deposit must be sent in by this December to get a cheaper price. He would like a motion so that we can start fundraising. The Savannah trip will probably be around \$370.00.

Bill Gorman made a motion that we go forward with the Holiday Bowl trip for next year at an estimated cost of \$1250.00 and that we go ahead with the Savannah at a cost of approximately \$370.00 with a down payment now of \$1000.00 for the Holiday Bowl. Heidi Solomon seconded the motion.

Mr. Malcolm said that there will be down payment for the Savannah trip of about \$100.00 per student once we get the trip rolling which will be due at a later date but no money needs to be paid now on either trip. Leslie asked if we are intending to take the whole band on the trips and P.L. said that he would like all students on both trips and that is why the Savannah trip will help get the students excited about next year's trip. Leslie also asked if the jazz fundraiser had been tabled. Mr. Malcolm said that there has been no discussion on it but that the fundraising committee wants to do the golf tournament again and establish a 5K run as their two big events but of course we are always looking for that big fundraiser that will bring in \$20,000.00 to \$30,000.00 which may turn out to be the golf tournament.

David reintroduced the motion and called for a vote at which time Scott asked for the motion to be separated into two separate motions since as a senior parent he would not be involved in next year's trip. David asked for a second on the amendment to the motion which was seconded by Deborah Seaman

The motion for the Savannah was passed by the majority of the members present, as was the motion for the Holiday Bowl.

David Darby made the motion that once money is collected for the trip and a trip account is formed, the \$1000.00 deposit that was designated from the general fund will be reimbursed from the trip account. Sallie seconded the motion. Motion passed by a majority of the seated members.

Leslie asked about room rates for the Holiday Bowl trip and P.L. said that the rates will be based on two per room and the students on four per room. P.L. would like to call for a meeting with Cathy Galvan who will be organizing the Savannah trip to address all of the issues. Scott brought up the fact that all overnight chaperons must be fingerprinted and have a background check which can take several weeks.

Bill Gorman motioned that the meeting be adjourned and Scott Smith seconded; all agreed.

Meeting adjourned at 8:11.