**Seminole County Guidelines for Chaperoning A School Trip**

1. If you are planning on going on the trip with your student and the band, you must be a chaperone (which means you must be a dividend (a new application has to be filed out annually), you will have to have a current passport and you have to be finger printed by the county (cost approximately $52.00).

2. A chaperone has to be 21 years of age or older.

3. Children or other family members of a chaperone are not permitted to participate in a trip unless the child is part of the program.

4. Parent/siblings are not permitted to join in on a trip at its destination only parents who qualify as a chaperones.

5. Parent or student relatives who are not chaperones or student participants in the trip will not be permitted to join the trip at its destination.

6. Chaperones will have students to supervise.  Chaperones are expected to follow the planned timeline and itinerary. Be sure your group is at the right place at the right time.

7.Do not use profound or inappropriate language.

8. Chaperones are not permitted to use tobacco products of any kind or consume alcoholic beverages while supervising children.

9. There are physical Requirements of chaperones on a trip.

10. Each attendee is responsible for their own personal belongs (i.e. to carry your own luggage to and from any location i.e. hotels, bus, planes, etc.

11. Chaperones will supervise 6 - 8 teens at all times except when a sleep.

12. All participants (students/chaperones) must be able walk a minimum of 3 miles/day at a moderate pace during scheduled activities and stand/sit for extended time periods.

13. Chaperones are not permitted to discipline the students. If there is a problem discuss with the teacher or the lead person in charge.

14. If there is an emergency, contact the teacher or the lead person in charge.

If you have questions about being a chaperone please refer to the Seminole County Public School website at **[www.scps.k12.fl.us](http://www.scps.k12.fl.us/)**or email **francetrip@seminolehsband.org.**