



ATTENDEES:

- Director: PL Malcolm
- Director: Cheyne LaBonte
- President: Gena Bukur
- Director of Finance: Jill McAuley
- Treasurer (Acct. Rec.): Molly Bell
- Incoming Treasurer (Acct. Pay.): Michelle LaFleur
- Incoming Director of Operations: Chris Swanson
- Secretary: Mandy Burkhart
- Chaperone Coordinator: Sakia Johnson
- Media: Allison DeSanto
- Events/Hospitality: Jamie Swanson
- Equipment: Chris Flynn
- Fundraising: Desiree Izolunno
- Guard Parent: Haley Smith

SHS BPA MEETING MINUTES | JUNE 23 2020

CALL TO ORDER: Gena Bukur called the meeting to order @6:07PM via Google Meet

PRESENTATION OF MINUTES: Minutes from the previous meeting were approved and filed

DIRECTOR'S REPORT: PL Malcolm, Cheyne LaBonte (Past, Present, & Future)

- Directors report that the campus has been undergoing a sprucing up with students and staff offsite (in face, earlier today, the band room carpet was being cleaned).
- Graduation has been rescheduled in July from the football field/stadium to the auditorium, in blocks of no more than 8 families at a time. Administration has been clear that other than this event, they really would rather that no one is in the school buildings over the summer if it can possibly be helped.
- Awards were presented virtually on Tuesday, June 16. Approximately 60 kids tuned in for the awards. The band directors are working on getting a video version of the awards ceremony, and will post both this and a list of awards given this year on the website for those who may have missed it.
- Student leadership meeting was also recently held virtually. There is quite a bit of housekeeping tasks that need to be done at the school, hopefully some of our leadership can at some point make it in to the school to take care of some of these tasks (organizing band uniforms, getting uniforms which need to go to the dry cleaners, taking old music out of folders, etc). A group of local band directors have been working together to compile leadership training materials in an online format.
- Until the school board makes a decision regarding school reopening, there is more unknown than known about the next school year. As it stands right now, dates remain on the calendar, and we proceed according to existing restrictions.

TREASURER'S REPORT: Jill McAuley, Molly Bell

BPA account balance- \$47,474.91 | Trip account balance- \$9,096.18 | Student accounts balance- \$17,474.54

There are 4 seniors who did not pay dues. The most outstanding invoice payment (for the New Orleans trip jackets) has recently been processed. Molly has been in contact with one of the school bookkeepers, to develop a working relationship, with the goal being for students to be able to utilize the school's payment platform (MySchoolBucks) to pay their band dues and fees next year, as an additional option to just paying the BPA directly. Some of the expenses the band incurs next year will be paid through the school's internal band account, which is where the MySchoolBucks payments would be sent. One of the benefits of having the MySchoolBucks as an option for student payments is that outstanding debt could be listed in Skyward earlier than the end of the year, which would prohibit students from participating in some school activities (such as Homecoming, purchasing parking spaces, etc) until the debt has been settled. The treasurers would like to move away from doing payment plans and instead offer parents who do not pay the full amount of band dues in the fall a payment contract instead. Payment contract would state that dues are due prior to the end of the school year, and that there will be no refunds issued.

OLD BUSINESS: covered in Director's report

COMMITTEE REPORTS:

• Organization report

- **Band Camp:** there are still a lot of unknowns here. The band directors are waiting on the school board's announcement to make any definite plans here, but they are hoping that they will be able to hold some sort of band camp during the week it is already on the calendar for, even if the format/the times may need to be modified. If band camp will be held on campus, it is confirmed that we will be utilizing the Ninth Grade Center as the base of operations. The athletic department offered to share thermometers with us for temperature checks, we are going to look into purchasing our own, however. Although we are more than likely not going to be providing meals at band camp this year, our treasurers recommended changing how we handle band camp meal orders in the future. Rather than operating on the honor system, they would like to change our policy that we only order meals that have been paid for in advance. (Although this is not related to band camp, we also discussed continuing to provide a meal for Marching Festival, the BPA absorbing this cost as being considered "part of the band dues" payment, and not charging an additional fee to students for this meal. This was agreed upon.)
- **Chaperones/Volunteers:** Sakia reports that she has had some parents contact her with concerns over coming in to the school to chaperone next year, but until procedures are posted for the next year, it is unknown at this point in what capacity parent and volunteer involvement will be allowed. She has been telling parents who contact her with concerns that their concern is noted, and that they will have to wait and see what the ruling is by the school board.
- **Fundraising:** running another mask sale was discussed and agreed upon. A small committee consisting of: Desiree, Chris Swanson, both band directors, and Gena will be formed to discuss the logistics.
- **Events:** no report
- **Equipment:** Brian asked if he could still order and present plaques to our sponsors this past year, who donated ice and use of trucks during marching season. Board unanimously agreed. Discussion was had regarding the plumes and the container they are currently stored in, due to the fact that the plumes still carry an odor from having gotten wet at one of our football games this past year. Mandy suggested perhaps drilling some holes in the top of the sides of the container, to promote air flow and hopefully help fumigate the plumes.
- **Media:** no report
- **Uniforms:** Mr. Malcolm mentioned that he will need to place an order for at least one additional uniform jacket, as well as some small gauntlets and the clips that hold the plumes in the shakos.
- **Tech Support:** thanks Ray, for the website update!
- **Alumni Rep:** no report
- **Snowcones:** no report
- **Continuity/Spiritwear:** Gina would like to go in and do inventory of what continuity items we have in stock currently, to help guide our order for this year's continuity. Mandy mentioned the possibly of ordering buffs/gaiters for the students to use as face coverings rather than the standard style face masks, to prevent them being easily lost. Mr. Malcolm suggested we include this item as part of the students' continuity this year, and that each student be issued two.
- **Color/Winter Guard:** Haley mentioned that the guard hasn't heard much from Ms. Estremo or the band directors regarding direction for next year lately, and that the guard members have had some questions. Band directors told her they could certainly forward any questions to them, and they would try to answer them, if they could. When discussing how the guard season was cut short last year, Mr. Malcolm stated that it was one of his biggest regrets this past year, that they didn't get to finish their season. "They were phenomenal," he said. Discussion was also briefly held over the concern of tryouts for next year for guard, guard camp, and perhaps starting the tradition of holding an exhibition of last year's show at the start of the following year, to generate interest in the program. All agreed we should try to somehow get the word out about next year's program to incoming and interested kids, other than posting on the website and on social media, it was difficult to generate exactly how we can best accomplish that.

NEW BUSINESS:

- Mostly covered in committee reports, although we did also discuss online registration. Thus far, we have 195 instrumentalists registered through our online system (including 53 incoming freshmen). We hope to handle much of our registration online this year, although some items will still need to be done in person/on hard copies.
- Band directors reported that they sent the students (with copies sent to parent emails) notification that they should check the website for news and announcements over the summer. Secretary reports that she is hearing from quite a few parents that they are feeling that they are missing info because band eblasts are no longer being sent. Board agrees that other than posting on the band website, emails should also be sent, and posts should also be made to our social media (Pride of the Tribe facebook page). Mr. Malcolm suggested starting on July 2, to send a weekly email out.
- Band directors and board would like to extend sincere appreciation to Jill and Brian McAuley, who have faithfully served this band program for the past 12 years consecutively. They have been dedicated, they have been steadfast, and they will

ACTION ITEMS:

Treasurer (Accounts Payable) Kim Ornberg tendered her resignation on June 4 2020. Per Article 10, paragraph 2 of our bylaws: Newly elected officers will assume their official duties following the close of the June Board Meeting and will serve for a term of one fiscal year. A vacancy occurring in any office except President shall be filled for the unexpired term by a member who consents to serve and receives a majority vote of the remaining Board Members. Mihaela (Michelle) LaFleur has agreed to begin her term early. Motion to confirm Michelle as Accounts Payable Treasurer brought forth by Jill, seconded by Mr. Malcolm. Board unanimously voted Michelle LaFleur to serve as the Accounts Payable Treasurer.

UPCOMING EVENTS: all upcoming events are listed on our band website under the calendar section. Until we have received clarification from the school board/the SHS administration, dates and events will remain as posted. Calendar will be updated when the band directors have more to go on regarding the course the school year will take next year, factoring in the recommendations made by our local health authorities.

NEXT BPA MEETING DATE & LOCATION: Tuesday July 9 at 6:00PM via Google Meet

ADJOURNMENT: meeting adjourned at 9:05PM by Gena Bukur (Motion: Jill, Second: Sakia)