



ATTENDEES:

- Director: PL Malcolm
- Director: Cheyne LaBonte
- President: Gena Bukur
- Treasurer (Acct. Pay.): Mihaela LaFleur
- Director of Operations: Chris Swanson
- Secretary: Mandy Burkhart
- Chaperone Coordinator: Sakia Johnson
- Fundraising: Desiree Iuzzolino
- Events/Hospitality: Jamie Swanson, Samiah Dixon
- Media: Allison DeSanto
- Equipment: Chris Flynn
- Guard Parent: Haley Smith
- Parent: Stephanie Gaithers

SHS BPA MEETING MINUTES | AUGUST 24 2020

CALL TO ORDER: Gena Bukur called the meeting to order @6:05PM via Zoom

PRESENTATION OF MINUTES: Minutes from the previous meeting were approved and filed

DIRECTOR'S REPORT: PL Malcolm, Cheyne LaBonte (Past, Present, & Future)

- Now that we've been back to school for a few weeks now, each day does get a little easier. Some days the band directors/teachers are still experiencing some setbacks, particularly with tech issues, but the kids have been phenomenal. Masks guidelines are being followed, especially in class, air in the band room is being continuously run (making the building super cold, but definitely circulating the air).
- The band directors have been sharing air disbursement studies as related to the spread of Covid 19 with their classes, if any parents are interested in reading along the studies are available under the student's e-campus accounts. One of the things Mrs. Malcom with several of our students have been working on is making bell covers for the instruments, to serve as an additional layer of PPE. We may need to request for parents to send in some of their gently used tshirts to use for this purpose, and we will most likely need to purchase some premade bell covers for some of the bigger instruments as well as some elastic.
- The band directors would like to express their sincere appreciation to the parents for their patience and also for supporting their kids through the turbulence of starting this school year in such an unprecedented fashion.
- Thus far, only drum line/percussion students have had the opportunity to play at school/in class. You could tell the students relished the opportunity.
- For band students, roughly half of the classes are Face 2 Face and half are Seminole Connect. The largest classes are Wind Ensemble and Symphonic Band, there are roughly 40 kids on campus in each of those classes.

TREASURER'S REPORT: Mihaela LaFleur

Effective August 31, 2020, Molly Bell has tendered her resignation as Accounts Receivable Treasurer. The open position will be advertised and we will attempt to fill this position as we are able. Combined between the two BPA accounts, there is approximately \$48,000 in the BPA bank accounts. Mihaela is wrapping up our CARES grant application, and she recently paid approximately \$5,000 of invoices pertaining to: renewing our Quickbooks subscription, renewing our insurance policy, renewing both our icontact and website subscription/hosting, and facemask invoices. Mihaela asks that the Amazon Smile info be reposted for our parents, to hopefully get a few more parents to sign up, since this could garner us quite a nice donation, with more and more people making online purchases recently. Mandy will post on Facebook and send info out via email.

OLD BUSINESS: Election for the BPA Board and Committee Chairs was concluded on August 25. The following slate was elected into office:

President: Gena Bukur

VP Operations: Chris Swanson

VP Finance: OPEN

Treasurer (Accounts Payable): Mihaela LaFleur

Treasurer (Accounts Receivable): Molly Bell

Secretary: Mandy Burkhart

Volunteer Coordinator: Sakia'Lynn Johnson
Fundraising Chair: Desiree Iuzzolino
Events Chair: Jamie Swanson
Hospitality Chair: Samiah Dixon
Uniforms: Anita Malcolm
Tech Support: Ray Burkhart
Equipment: Chris Flynn
Alumni Rep: Saleem Johnson
Media: Allison DeSanto
Snowcones: OPEN
Band Camp: Allison DeSanto, Chris Swanson, Sakia'Lynn Johnson
Continuity/Spiritwear: PENDING
Quarterdays: PENDING

COMMITTEE REPORTS:

- Operations: no report
- Band Camp: no band camp this school year
- Chaperones/Volunteers: no report
- Fundraising: Desiree sent info on some potential fundraisers, all of which can be done as contactless campaigns
- Events: no report
- Equipment: no report
- Media: no report
- Uniforms: no report
- Tech Support: no report
- Alumni Rep: no report
- Snowcones: no report
- Continuity/Spiritwear: no report
- Color/Winter Guard: Mr. Malcolm reports that Ms. Estremo has turned in a tentative budget for Guard for this school year. She has determined that if her approximately 20 guard students were to pay \$525 for this school year in dues, it should cover the operating expenses of the Guard program. This fee would include: their equipment rental, uniforms (which they will wear both in the fall and in the spring), a shirt, and a flag bag for each member. Mr. LaBonte mentioned the possibility of splitting this fee into two payments, half due in the fall, half due in the spring.

ACTION ITEMS: Mihaela requests that there be clarification on some sort of approval process for spending/paying invoices. She suggested perhaps something like if the invoice was for \$100 or less and was passed to her by a board member/band director, she could just pay it, but anything over a certain amount would require the approval of two board members/band directors, for example.

NEW BUSINESS: Band Registration: as we were not able to hold our regular in person registration evenings this year, we are moving to an online registration for this school year. The band directors request that we email them any info that we need to collect that wasn't already included in their end of year pre-registration form sent to students in late May/early June. Mr. Malcolm mentioned he might like to add, either now or in the future, the question of which middle school the kids attended, as this info might be helpful to the band directors. Chris Flynn suggested sharing what our operating costs usually are, and then sharing what we estimate our operating costs will be for this school year, so parents understand why we are still asking for band dues during a year when we are not hosting a typical marching season. The band directors will meet with the treasurer next week to try and come up with a proposed budget for this school year so they can better represent that info.

UPCOMING EVENTS: New parent meeting via WebEx September 3 (during the regularly scheduled Town Hall) at 7PM

NEXT BPA MEETING DATE & LOCATION: September 8 at 6:30PM (virtual meeting)

ADJOURNMENT: meeting adjourned at 8:02PM by Gena Bukur (Motion: Allison, Second: Desiree)