



**ATTENDEES:**

- Director: PL Malcolm
- Director: Cheyne LaBonte
- President: Mandy Burkhart
- VP Operations: Chris Flynn
- Treasurer: Michelle LaFleur
- Secretary: Carrie Toscano
- Media: Allison DeSanto
- Chaperone Coordinator: Joe Carroll
- Fundraising: Desiree Iuzzolino
- Events & Hospitality: Marla Wolski
- Events & Hospitality: Mary Klein
- Equipment: James May
- Parent: Cheryl Distler
- Parent: Joelis Pacheco
- Parents: Ann & David Kos
- Attending Via Zoom
- Guard Parent: Haley Smith
- SpiritWear&Continuity: Myrna Brown
- Medical Chaperone Cord.: Samiah Dixon
- Gena Bukur

**SHS BPA MEETING MINUTES | JULY 13, 2021**

**CALL TO ORDER:** Mandy Burkhart called the meeting to order @6:33PM

**PRESENTATION OF MINUTES:** Minutes from the previous meeting were approved and filed

**DIRECTOR'S REPORT:** PL Malcolm, Cheyne LaBonte (Past, Present, & Future)

- Everyone had a great summer and now looking forward to returning to a normal for Band Camp, football games and school year.
- Band camp is approaching with a smaller start. Continued push to be positive, encouraging and keep our standards high as we move forward
- FBA Summer, Dayton Beach – biggest takeaway – Band Directors from all over were feeling the same.
- 2021 Halftime theme – James Bond
- Dividends registration opens July 18<sup>th</sup>.
- Practice field will be getting a scaffolding tower
- Drum Majors are at FSU Leadership camp and working hard to be ready for this season.
- Discussing going back to using remind

**TREASURER'S REPORT:** Mihaela LaFleur

- The BPA bank account balances stand at approximately \$51,000 combined between both accounts. 20-21 expenses had bills of no more than \$100 and expenses of \$375 for a clinician and \$234 Xerox (disused this was higher due to printing for band banquet. 21-22 expenses consisted of \$1,9687 for Color Guard uniforms and \$1,400 FSU leadership camp for Drum majors. Collections of band dues during spring camp was no more than \$2000. Recommend submitting debt owed report to school before parking passes are handed out.

**OLD BUSINESS:**

Discussion to relook at Band Banquet venue for this year. It was agreed that the food was less than desirable. A venue where we could bring in a cater might work better. Agreed to explore looking for venues that could hold up to 200 people in the local area. Possible venues: Lake Mary Events Center or the Sanford Civic Center.

**COMMITTEE REPORTS:**

- **Operations:** Chris purchased new sprayers for band camp. Sadly, a ton of snow cone syrup had expired and needed to be disposed of. A decision was made to limit the number of flavors ordered to avoid this in the future. Chris recommends 4 be the magic number of syrups. Syrup flavors to be order are Blue Raspberry, Cherry, Tiger Blood and Pina Colada. Chris will be plugging the machine in to make sure it still functions properly during band camp. A request for donations of cases of water bottles as gone out. Chris is working out the final details of band camp dinners (Chick-fil-a, pizza, Arby, Taco Bell and Grilling (hamburgers and hot dogs) Chris will check on the cookie, chips and ice for band camp week. Chris is looking into pricing of a new ice machine -

Possibly around 3,900 plus install between 1400-1500. New ice machine would be used for Friday football games and snow cones.

- **Band Camp:** Band camp in the fall is scheduled for July 26-30, from 9AM-9PM each day. Hopoeaw day (for incoming 9<sup>th</sup> graders and new band members only) will be July 24. July 20-23 will be percussion/guard and leadership camps. July 22: Returning Members Registration Night and July 23: New Members Registration Night. Need to find Notaries for registration nights. A hard copy of emergency/medical forms need to be kept and notarized. Mandy and James are working on making some of the registration forms online or google forms. Registration night payment alternatives for cash or check are venmo/paypal/ cash app
- **Chaperones/Volunteers:** Dividends registration opens July 18<sup>th</sup>. Anyone looking to volunteer for band camp should apply to dividend as soon as possible. Joe will be setting up a singupgenius for Band camp volunteers and donations needed for Band Camp. Volunteer times will be split into three shifts per day. Football games are back to normal for chaperones. Home games approximately 19 chaperones needed. Away games 2 chaperones per bus. Possible Chaperone/Volunteer mixer with a possible date of Aug 20<sup>th</sup>. More information to follow at the next meeting. Middle school night is Sept 10<sup>th</sup>.
- **Fundraising:** Little Caesar's make your own pizza/breadsticks kits were not as successful as we had hoped. It could have been timing, possibly try it again around spring break or solo and ensembles. Ideas for adding a Band ornament to the Christmas tree and poinsettia fundraiser. Band Directors are looking into bring back Quarterdays.
- **Events:** Middle school night is Sept 10<sup>th</sup>. Band Directors discussing submitting for spring break trip once school starts. Could take 2 school board meeting before getting approved.
- **Equipment:** Chris Flynn is going to look into the purchase of an ice machine, for band usage.
- **Media:** Allison is looking for more people to help take photos. Please get the word out.
- **Uniforms:** looking into replacement order for hats, gauntlets and possibly a made to order uniform. LaBonte stated plumes were checked in May and everything looked good.
- **Tech Support:** no report
- **Alumni Rep:** no report
- **Snowcones:** report given in Operations
- **Guard:** Get to know information session at 7:30 tonight. Thank you Ms Smith is doing an amazing job getting Color Guard ready for this upcoming year. Show uniforms were ordered June 30<sup>th</sup>. They should be in for the 2<sup>nd</sup> football game. Discuss the need for uniform for Parades and pep rallies. This uniform has a 8 week lead time. Discussed ordering Flags (4 week lead time). Directors to discuss candidate search for an instructor. Budget for guard assessment still under review. Board to look at adding a line item in budget for guard. Color Guard takes on two different functions (Fall and then Spring).
- **Continuity/Spiritwear:** Inventory to be taken during Band Camp. Show shirt design on Black shirt

**ACTION ITEMS:** N/A

**NEW BUSINESS:**

- **Election Results**

President: Mandy Burkhart

VP Operations: Chris Flynn

VP Finance: Mihaela Lafleur

Treasurer (Accounts Receivable): OPEN

Treasurer (Accounts Payable): OPEN

Secretary: Carrie Toscano

Volunteer Coordinator: Joe Carroll

Volunteer Coordinator (Medical Staff): Samiah Dixon

Fundraising Chair: Desiree Iuzzolino

Events/Hospitality Chairs: Marla Wolski and Mary Klein

Uniforms Chair: Anita Malcolm

Media Chair: Allison DeSanto

Tech Support: Ray Burkhart

Equipment Manager: James May

Band Camp Committee: Chris Flynn, James May, Joe Carroll

Continuity/Spiritwear Chairs: Myrna Brown and Stephanie Gathers

Snowcones Chair: OPEN

Quarterdays Chair: OPEN

Guard Parent Rep: Haley Smith

Alumni Rep: Saleem Johnson

- Mandy suggested exploring adding a Scholarship to the budget – to be look at the budget meeting
- Idea of adding a Student incentive to fundraisers – Mr. Labonte suggested a shirt of the section with the most per capita per student.
- Adding a water bottle fountain to the field
- Chris Flynn recommend the SHS Band to the Arby foundation for a grant to support our students

**UPCOMING EVENTS:**

July 22: Returning Members Registration Night

July 23: New Members Registration Night

July 24: Hopoewaw Day

July 26-30: Band Camp

August 10: First Day of School

**NEXT BPA MEETING DATE & LOCATION:** August 10 at 6:30PM (in person at the main campus band room) 9/14: virtual meeting | 10/12: in person | 11/9: virtual meeting | 1/11: in person | 2/8: in person | 3/8: virtual meeting | 4/12: virtual meeting | 5/10: in person

**ADJOURNMENT:** meeting adjourned at 8:02PM by Mandy Burkhart (Motion: Marla, Second: Desiree)