



Meeting Minutes

Date and Time 10/14/2025 7:05pm. - 8:25pm

Attendance Melissa C, Kim S, Joelis P., K. Harget, Mary K., Venus, Dorianne P., Mr. Malcolm, Mr. Shafer, Theresa, Wes, Jamey W., Angie, Michael H., Tocato B., Mandy B., Ray B., Ann K., Diana, Christian H., David C, Tera

1) Welcome & Call to Order

- Meeting opened with greetings and reminders that **printed minutes from the prior meeting were being passed around.**
- Group noted: after the Director's Report, the group would **vote to approve prior meeting minutes** once reviewed.

2) Approval of Previous Meeting Minutes

Discussion

- A correction was noted regarding a **donation line item** in the prior minutes (to be corrected and sent to Dorianne/Secretary for update).



Motion/Vote

- **Motion:** Approve prior meeting minutes with the noted correction(s).
 - **Result: Approved** (no additional corrections raised).
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3) Director’s Report (Band Program Updates)

Marching Season Status

- Season has been challenging due to **heat/lightning/rain impacts** on rehearsal time.
- Show is **nearly complete**, with **one final chart** to put on the field.
- Show will be performed **Friday** (full show if reps allow; otherwise partial with quality maintained).

Remaining Regular Season Rehearsals

- “Last 2 weeks” remaining; about **3 more rehearsal days** referenced (tomorrow; Tue/Wed; plus next week).

Upcoming Events

1. **Seminole County Marching Festival**
 - **Location:** Winter Springs
 - **Start time:** 10:00 AM



- Seminole expected to perform **early** (Winter Springs first as host; Seminole second)
- Target completion for Seminole: approx. **10:40 AM**
- **Student pickup option:** Students may leave **from Winter Springs** after performing **only with parent email/note received by Friday.**
- **Uniform handling:** Uniforms to return to truck for dry cleaning; students must bring **hangers.**

2. **FBA MPA (Music Performance Assessment / “District”)**

- **Date referenced:** “Next Saturday the 25th” (as stated in transcript)
- **Location:** Hagerty High School
- Event schedule discussed:
 - **Meet at school:** 12:00 PM
 - **Senior speeches:** ~30 minutes
 - **Run-throughs**
 - **Meal time:** ~2:15 PM
 - **Change into uniforms**
 - **Buses arrive:** ~4:15 PM
 - **Performance:** ~6:20 PM
- Parents encouraged to attend; this is expected to be the show’s strongest performance.



- Ticket link referenced in weekly email; buying on-site discussed.

Practice Time Extension

- Possibility of extending rehearsal to **6:00 PM** if needed, but goal is to keep normal end time if progress holds.

4) Homecoming Week Logistics

Homecoming Parade (Thursday)

- **Students arrive: 4:15 PM** at Fort Mellon Park
- **Step-off: 5:00 PM**
- **Attire:** Polo shirts, khaki shorts, dark sneakers (ankle socks okay)
- Performance includes fight song along parade route, plus cadences/fan tunes at the end near the downtown clock area.
- **Pick-up:** approximately **6:00 PM** downtown near the clock (First St & Magnolia area; landmarks: Willow Tree / Ritz Theater nearby).

Clarifications Needed

- Some confusion existed due to differing calendar entries (4:30 vs 6:00, etc.). Directors committed to **clarifying details again.**

Pep Rally (Friday)



- Ongoing concern: students missing buses after pep rallies. Admin reportedly intends to ensure buses hold briefly so students can board.
 - **Report time for band Friday:** adjusted to **4:45 PM** this week (noted that next week may return to **4:30 PM** due to Senior Night).
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5) Playoffs Overview (Football)

- Team may still reach playoffs depending on results (e.g., if beating Hagerty).
 - If playoffs occur, early rounds likely **away**, limiting band travel.
 - If playoffs occur: band shifts to **reduced schedule** (generally no Tue/Wed practices; limited halftime involvement; possible polos/jeans depending on weather and budget).
 - Likely **2–3 week gap** for band after the Hagerty game (depending on playoff location and timing).
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6) Treasurer's Report

Financial Snapshot

- Expenses to date: approx. **\$9,500**
- Fundraisers: approx. **\$1,023**
- SoCones revenue: approx. **\$275** net (after volunteer payouts)



- Donation reported: **\$290** from a band family
- **220 invoices** sent to students totaling approximately **\$70,000** outstanding to recover
- Bank balance referenced: approximately **\$60,000** (context: "in portal")

Concessions Updates

- BPA purchased:
 - **New microwave** for concession stand
 - **Portable thermos jug** to improve ramen/noodle service
- Discussion: BPA will allow **purchasing missing concession items (ex: bottled water)** last-minute if donations fall short, then reimburse as needed.
- Action suggested: do inventory by **Wednesday** to allow Thursday shopping.

7) Committee / Program Reports

Guard / Colorguard

- Positive report: students excited; enjoying new uniforms and spirit items.
- **Car wash fundraiser** planned to help reduce guard dues.
 - **Proposed date: November 15**
- Coach is actively planning spring schedule; signed up for **FFCC** competitions and **four championship events** (total five events referenced).



- **Potential equipment purchase:** Used guard floor from University HS for **\$1,000** (noted as a strong deal vs \$2,700–\$3,000 new). Urgency noted due to availability.

Operations / Equipment

- Truck/equipment loading and unloading went smoothly at last away event; reduced chaos noted.
- Reminder to plan rack space for uniform transport.
- Suggestion raised: send an **email blast** reminding parents **not to park in the bus loop/loop area** during bus loading/unloading (including practice pickups), due to congestion and safety.

Facilities / Gear Storage

- Guard requested hooks in the hallway alcove area; need follow-up on purchase/permission and installation details (Amazon items referenced; fire-retardant backing mentioned).

8) Senior Night Planning

Timeline (Key Items)

- Cafeteria reserved starting **2:15 PM** (setup can begin after school)
- Dinner time referenced: **5:00–5:45 PM**
- Walk time / lineup:



- Reported: be at basketball court area (left side, across from concessions) at **6:15 PM**
- Walk begins approx. **6:30 PM**
- Seniors ready on field by approx. **6:50 PM**
- Balloon arch:
 - Balloon materials and inflators available; need to confirm balloon inventory and transport.
 - **Build day:** Thursday (prior to Senior Night).

RSVP / Allergies

- Senior Night coordinator requested final RSVP counts + allergy info by **Sunday**.

Metal Detectors / Entry

- Athletic Director note: parents may need to go through metal detectors; BPA to confirm process and timing.

Senior Posters (Canvas Banners)

- Proposal: purchase **2' x 5'** canvas senior posters at **\$15 each** (approx. **37 seniors = \$555 total**)
- Posters to be displayed along fence/rail at the game, then given to seniors.

Motion/Vote



- **Motion:** BPA to cover the full cost of senior posters for all seniors.
 - **Vote:** Passed (hands counted: 6 in favor; majority noted).
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9) Fundraising Updates

- Domino's fundraiser had confusion (online vs cash card distribution).
 - Clarification: incentive card for selling 15 goes to seller; cash sales cards to be delivered to school for distribution.
 - Follow-up needed to confirm timing and delivery process for online orders and donated cards.

Upcoming Fundraisers Discussed

- **Taco Night fundraiser** targeted for **November 7** (bi-week), pending finalization.
- Interest in restaurant give-back nights (e.g., Texas Roadhouse, Jason's Deli, Chipotle—20% back mentioned).

Quarter Days

- Challenge: insufficient volunteers to coordinate calls and chaperones.
 - Action: historian + fundraising team to outline clear task list (calls, scheduling, staffing) to recruit support.
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10) Payments / QR Code Convenience Pricing Rule (New)

- Treasurer noted ongoing monthly transaction fees (~\$100/month).
 - **New rule approved by executive meeting:**
 - Cash price is base price (example used: \$20).
 - QR code/digital payment price will be **higher** (example used: \$22) to offset fees (structured as price difference, not a debit surcharge).
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11) Spain Trip Announcement (Information Item)

- **Official invitation event: Thursday, October 30 at 1:00 PM** at Seminole HS
 - Dignitaries/company representatives attending; parents invited (sign in at lobby).
 - Band to perform briefly in uniform, followed by ~30-minute presentation and Q&A.
 - Trip timeframe discussed for the following year:
 - **Dec 26 – Jan 27** referenced (speaker corrected themselves multiple times; exact travel dates to be confirmed at the presentation).
 - Plan discussed: provide a **short info recap after the Veterans Concert** for parents who cannot attend the daytime invitation.
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12) Advocacy / School Board Update (Information Item)



- Director shared reflections on attending a school board meeting regarding band director concerns (valuation/compensation, support, working conditions).
 - Parents discussed ways to support, including attending meetings and ensuring parents know how to sign up to speak.
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13) Action Items Summary

1. **Clarify Homecoming Parade details** (arrival 4:15, step-off 5:00, pickup ~6:00 at downtown clock) via student reminders and updated calendar entry.
2. **Send parent message: do not park in the bus loop** during bus loading/unloading (away trips and practice pickups).
3. **Concessions inventory** completed by **Wednesday**; purchase needed items Thursday if donations short.
4. **Confirm guard hook installation plan** (purchase/installation timeline, fire-retardant backing requirement).
5. **Finalize Senior Night RSVP + allergies** by **Sunday**; send list to coordinator.
6. **Proceed with senior posters order** (collect final photos; deliver to vendor by Friday; receive by next Thursday).
7. **Follow up Domino's fundraiser** (card distribution for cash vs online; donated card handling).
8. **Confirm metal detector entry process** for Senior Night with Athletic Director.
9. **Share sponsorship logo info** with media/web (provide correct contact email).



14) Adjournment

- Meeting concluded informally after final comments and discussion.

Prepared by: Dorianne Pagnotti, BPA Secretary